

CareerSource Brevard

Career Center Committee

April 23, 2024

Minutes

The meeting was held in person and virtually using Microsoft Teams.

Members in Attendance: Pamela Reed Chair, Shawn Beal, Lorri Benjamin, Robert Gramolini, Leslie Jones, Karen Locke, Tory Lovelace, Nuno Mana, Theodore Pobst and Holly Tanner

Members Absent: Jimmy Lane and Monica Shah

Staff in Attendance: Marci Murphy, Denise Biondi, Amberstar Bush, Mary Keen, Michelle Jones, Thomas LaFlore, Deserine McArthur, Lori Robinson, Erma Shaver, Marina Stone, James Watson and Kimberly Weatherby

C2 Staff in Attendance: Chakib Chehadi, Caroline Joseph-Paul, Julie Berrio, John Bonsignore, Jessica Clements, Linda Hadley, Melissa Janssen, Bob Knippel, Sally Patterson, Kory Sillerud, Aaron Smith and Kristine Wolff of CareerSource Brevard (CSB) Career Centers.

Guests in Attendance: There were no guests in attendance.

Call to Order:

Pamela Reed, Chair called the meeting to order at 8:33am at CareerSource Brevard (CSB).

Public Comment:

There was no public comment.

Spotlight Presentations:

C2 GPS Career Center Transition PY 24-25

A presentation was shared outlining what steps have been taken by CareerSource Brevard's One-Stop Operator, C2 GPS, to transition the inclusion of CareerSource Flagler Volusia effective July 1, 2024. Transition plans, goals and meeting content was outlined.

Action Items:

Approval of Career Center Committee Minutes of January 23, 2024

Motion to approve the Minutes from the January 23, 2024, meeting was made by Robert Gramolini. Shawn Beal seconded the motion. The motion passed unanimously.

President's Report

Marci Murphy shared an update on the consolidation efforts and fiscal agent status. A Request for Proposal for youth services for the Flagler Volusia County areas was released. Unemployment rates were shared from March 2024 and the US was at 3.8%, Florida was at 3.2% and Brevard was at 3.4%. Marci also stated that in February the Palm Bay-Melbourne-Titusville MSA had the second and third highest annual job growth compared to all the metro areas in the state in the Information Technology, Education and Health

Services, Manufacturing and the Mining, Logging and Construction industries. Take aways from Lightcast, a leading labor market analysis organization are the great resignation is running in reverse; normal doesn't feel normal and small companies and service industries are driving growth. Ms. Murphy asked committee members if they were seeking less turnover in their organizations. A few agreed that they were seeing less turnover but they were also experiencing a smaller job candidate pool which lacks quality applicants. Lastly, this is the last committee meeting under the name of CareerSource Brevard. The new entity after consolidation will be CareerSource Brevard Flagler Volusia and will be defined as Region 27. After the interlocal agreement is signed, the governance board will select the new Board of Directors. She foresees postponing first quarter PY24-25 committee meetings and hopes to resume in the second quarter of PY24-25.

Discussion/Information Items:

Q3 Career Center Efforts Presentation

During the third quarter of PY23-24, C2 GPS shared a presentation on enrollment, employment and program highlights, metrics, hiring events, job seeker workshops, community partner engagement, and customer satisfaction feedback results.

Business Engagement Presentation

A presentation was shared that highlighted CSB Recruiting Events, Job Fairs, Workshops, Presentation and Panels and Business Learning Events. A fact sheet was shared for July 1, 2023– March 31, 2024.

Q3 Multimedia Outreach Presentation

The Outreach Department highlighted quarterly activities from July 2023 through March 2024. Analytics for the CSB website and social media platforms were shared. Several multimedia campaigns were discussed.

Q3 Performance Reporting Presentation

A visual presentation of data was shared about performance measures including Quarter 2 entered employment rate, average hourly wage, retention rate, credential attainment rate and measurable skills gains.

Q3 Contractor Performance PY 2023-2024

The CSB/C2 GPS contract is cost reimbursement for direct program costs, however; profit is withheld from the Contractor until measurable performance outcomes are achieved. The Contractor has met the required number of measures to be eligible to earn dollars for Element A and were also successful in exceeding the performance criteria to be paid on Element B.

Primary Indicators of Performance

Common Measures are required by the Workforce Innovation and Opportunity Act (WIOA). Data was shared showing past performance along with actual performance through the second quarter of PY23-24. Goals for PY23-24 were also shared. All performance goals were met or exceeded for the second quarter of PY23-24 except the Youth Credential Attainment and Youth Measurable Skills Gain.

Letter Grade Performance Scorecard

The letter grade scoresheet was shared for the second quarter of PY 2023-2024 with a grade of B and score of 86.46%.

Strategies and Goals Matrix

Staff reviewed the matrix of the Career Center Committee including the Goal, Objectives, Strategies, Actions, Timeframes and Status of each strategy.

Adjourn:

There being no further discussion or business, Pamela Reed, Chair adjourned the meeting at 9:50am.

Respectfully submitted,

Reviewed by,

{signature on file}
Marina Stone

05/01/24
Date

{signature on file}
Pamela Reed, Chair

05/01/24
Date