

CareerSource Brevard
Board of Directors Meeting
August 22, 2017

MINUTES

Members in Attendance: Paula Just (Chair), Daryl Bishop, Desmond Blackburn, Colleen Browne (via teleconference), William Chivers, Dale Coxwell, Susan Glasgow, Nancy Heller (via teleconference), Robert Jordan, Mike Menyhart, Wayne Olson, Terry Schrupf, Ronald Taibl.

Members Absent: Shawn Beal, Debra Greco, Jennifer Kenny, Traci Klinkbeil, Travis Mack, Linda Miedema, Kevin Smith, Patricia Stratton, Lynda Weatherman.

Staff Present: Jana Bauer, Denise Biondi, Judy Blanchard, Rick Lepre, Donald Lusk, Richard Meagher, Marci Murphy, Lyn Sevin, Jeff Witt.

Career Center Staff Present: Thomas LaFlore, Omar Torino, Kristine Wolff.

Guests: Jeff Arnott, Paulette Howell, Yuri Marino, Kristofer Smith.

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:00am by Paula Just.

Public Comment: There was no public comment.

Presentations:

Customer Recognition

Jana Bauer introduced Yuri Marino, Summer Youth Intern, and Kris Smith from the City of Cocoa. Yuri was recognized for her success with the City of Cocoa Summer Jobs Program.

Staff Recognition

Eric Hutchins, Jon Michael and Stephanie Mosedale were recognized for 5 years of service to CSB. Judy Blanchard and Lyn Sevin were recognized for 10 years of service to CSB.

Labor Market Information

Jennifer Lasser reviewed labor market information.

Action Items:

Contract with Board Member

Paula Just identified the need to abstain from discussion and voting on this item prior to the meeting. Motion to recommend Department of Economic Opportunity approve renewal of the annual employee health insurance contract with Health First Health Plans, Inc. in an amount not to exceed \$200,000 made by Daryl Bishop and seconded by Susie Glasgow. Motion passed unanimously with Paula Just abstaining.

Consent Action Items:

Paula Just opened the floor for discussion and approval on the consent agenda items:

1. Board of Director meeting and retreat minutes for May 23, 2017
2. President 2017-2018 Goals

Motion to approve the Consent Action Items made by Robert Jordan and seconded by Mike Menyhart. Motion passed unanimously.

Committee Chair Reports:

Susie Glasgow gave a report on the Industry Workforce Committee meeting held on August 3, 2017.

Information Items:

Information items included Committee Structure, EFSC Industry Advisory Councils, End of Year Contractor Performance, Titusville Career Center, Grow the Resources of the Board, Financial Reports, and Committee Meeting minutes. There was brief discussion on Grow the Resources of the Board and it was noted that the Hurricane Matthew Grant's additional funding was extended to 9/31/18 and not 9/31/17 as indicated in the report. Richard Meagher reported on the status of the financial reports and there was discussion on the fiscal dashboard administration rate, the summer youth program, and apprenticeship funding.

There being no further business, the meeting was adjourned at 8:52am.

Submitted by,

Reviewed by,

(signature on file)
Lyn Sevin

8/24/17
Date

(signature on file)
Paula Just

8/24/17
Date