



Board of Directors Meeting

August 22, 2017 – 8:00am
 CareerSource Brevard Conference Room
 (Teleconference 321.394.0707)

Attendees: Paula Just (Chair), Shawn Beal, Daryl Bishop, Desmond Blackburn, Colleen Browne, William Chivers, Dale Coxwell, Susan Glasgow, Debra Greco, Nancy Heller, Robert Jordan, Jennifer Kenny, Traci Klinkbeil, Travis Mack (Treasurer), Mike Menyhart, Linda Miedema, Wayne Olson, Terry Schrumpf, Kevin Smith, Patricia Stratton, Ronald Tiabl, Lynda Weatherman.

Agenda

*To facilitate and be the catalyst for workforce development services
 that are responsive to the employment needs of Brevard County*

Call to Order	Paula Just	<u>Page No.</u>
Introductions		
Public Comment		
Presentations:		
A. Summer Jobs Program City of Cocoa - Customer Recognition	Jana Bauer	
B. Staff Recognitions	Marci Murphy	
C. Labor Market Information (handout)	Jennifer Lasser	
Action Items:	Marci Murphy	
A. Contracts with Board Member		1
Consent Action Items:	Paula Just	
A. Board of Director's Meeting Minutes – 5/23/17		2-4
B. Approval of President's 2017-2018 Goals		5-7
Committee Chair Reports:		
A. Industry Workforce Committee – 8/3/17	Susie Glasgow	
Information Items	Marci Murphy	
A. Committee Structure		8-9
B. EFSC Industry Advisory Councils		10-11
C. Fact Sheet 2017		12
D. End of Year Contractor Performance		13-14
E. Titusville Career Center Update		15
F. Grow the Resources of the Board		16-21
G. Financial Reports (Charts 1, 2, & 3)		22-26
H. Committee Meeting Minutes		
a. Executive Committee – 6/19/17		27
b. Workforce Operations Committee – 5/10/17		28-30

Adjourn

*Meeting information is always available @ brevardworkforce.com
For questions please call 321-394-0507 TTY: 711-321-394-0507*

Upcoming Meetings:

All meetings are in the CSB Boardroom unless otherwise noted

August 2017

22nd Board of Directors-8am

September 2017

14th Career Center Committee-8:30am

October 2017

26th Industry Workforce Committee-8:30am

30th Executive Committee-4pm

November 2017

14th Board of Directors-8am

December 2017

14th Career Center Committee-8:30am

January 2018

25th Industry Workforce Committee-8:30am

29th Executive Committee-4pm

February 2018

13th Board of Directors Annual Retreat-8am-Rockledge Career Center

March 2018

8th Career Center Committee-8:30am

April 2018

26th Industry Workforce Committee-8:30am

30th Executive Committee-4pm

May 2018

15th Board of Directors-8am

June 2018

14th Career Center Committee-8:30am



August 22, 2017

Action Brief

Contract with Board Member

Background

Florida Statute 445.007 and CareerSource Florida (CSF) Policy concerning regional workforce board contracting states that any contract between a regional workforce board and a member of that board who may benefit financially or that has any relationship with the contracting vendor must be approved at Board level and reported to CSF, and if over \$25,000 must be approved by CSF prior to executing the contract.

Recommendation

Recognizing that the board convenes on a quarterly basis, and to be able to meet business needs in a timely and efficient manner, staff has worked closely with the employer listed below to identify the contracted relationship. Where there certainly may be other opportunities presented at future board meetings, by approving this request today, CareerSource Brevard (CSB) will be able to assist this business customer.

Staff recommends Board approval to renew the annual employee health insurance contract. CSB's annual employee health insurance premium with Health First Health Plans ("Health First") is due for renewal for the term November 1, 2017 – October 31, 2018. CSB Board Member Paula Just is the Health First Chief Human Resource Officer whose company would benefit financially from this transaction.

Business Name: **Health First Health Plans, Inc.**

Board Member: **Paula Just**

Total Not to Exceed: **\$200,000**

Action

Approve or deny contract with Health First for annual employee health insurance contract.

CareerSource Brevard
Board of Directors Meeting
May 23, 2017

MINUTES

Members in Attendance: Shawn Beal, Daryl Bishop, Desmond Blackburn, William Chivers, Susan Glasgow, Nancy Heller, Robert Jordan (Chair), Paula Just, Jennifer Kenny, Traci Klinkbeil (via teleconference), Mike Menyhart (via teleconference), Wayne Olson, Kevin Smith, Patricia Stratton (via teleconference).

Members Absent: Colleen Browne, Dale Coxwell, Debra Greco, Travis Mack, Linda Miedema, Terry Schruppf, Ronald Taibl, Venetta Valdengo, Lynda Weatherman.

Staff Present: Jana Bauer, Tina Berger, Denise Biondi, Judy Blanchard, Sheryl Cost, Jennifer Lasser, Rick Lepre, Don Lusk, Carol Macrander, Richard Meagher, Marcy Murphy, Lyn Sevin, Jim Watson, Jeff Witt.

Career Center Staff Present: Julie Berrio, Chris Berry, Ahmanee Collins-Badoo, Linda Hadley, Caroline Joseph-Paul, Bob Knippel, Elaine Livolsi.

Guests: Linda Brandt, Chakib Chehadi, Ron Goss, Patrick Mele.

Call to Order: The CareerSource Brevard (CSB) Board Meeting was called to order at 8:01am by Robert Jordan.

Public Comment: There was no public comment.

Presentations:

Marci Murphy explained the requirement to select a new One-Stop Contractor. She said that CSB had received proposals from Dynamic Workforce Solutions (DWFS), Eckerd Youth Alternatives, C2 Global Professional Services (C2GPS), and DB Grant Associates. Contracts staff gave a presentation on the process and said that the Selection Committee recommended awarding the contract to C2GPS. The Selection Committee also recommended that DWFS be selected as the alternate vendor if successful negotiations with C2GPS are not reached.

Motion to approve the Selection Committee recommendation to award C2GPS the contract for One-Stop Operations for the period of July 1, 2017 through June 30, 2018, plus 3 one-year options, with base funding of \$2,800,000 contingent upon successful negotiation and to authorize the President to execute negotiated contract and modifications made by Daryl Bishop. Susie Glasgow seconded and the motion passed unanimously. Motion to approve the Selection Committee recommendation to negotiate with DWFS as the alternate One-stop Operator if negotiations with C2GPS are not able to be reached made by Daryl Bishop and seconded by Paula Just. Motion passed unanimously.

There was brief discussion on transition costs.

Marci Murphy thanked the current contractor, DWFS, for their 15 years of partnership with CSB. Robert Jordan also commented on the whole process and reiterated Marci's sentiments.

Action Items:

Nomination of Career Source Brevard Officers

Motion to approve the Executive Committee's recommendation for the slate of Officers for Program Year 2017-2018 (listed below) was made by Kevin Smith and seconded by Mike Menyhart. Motion passed unanimously.

Chair – Paula Just, Chief Human Resources Office, Health First

Vice Chair – Patricia Stratton, VP & IMCS Program Manager, Abacus Technology Corp.

Treasurer – Travis Mack, President/CEO, Saalex Solutions, Inc.

Marci Murphy thanked Robert Jordan for his service as Chair of the Board of Directors. Robert will stay on as Past Chair.

Reappointment of Board Members

Motion to approve the Executive Committee's recommendations for Board membership renewal for Daryl Bishop, Colleen Browne, William Chivers, Dale Coxwell, Robert Jordan, Paula Just, Linda Miedema, and Lynda Weatherman for a term of three years and to notify the Brevard County Commission for ratification action made by Desmond Blackburn and seconded by Susie Glasgow. Motion passed unanimously.

Contracts with Board Members

Paula Just identified the need to abstain from discussion and voting on this item prior to the meeting. Motion to recommend CareerSource Florida approve OJT contract with Health First with a maximum reimbursement of \$180,000 made by Kevin Smith and seconded by Susie Glasgow. Motion passed unanimously with Paula Just abstaining.

Proposed Budget for PY 2017-2018

Marci Murphy said that CSB were expecting a reduction in funding levels of 10% in WIOA funds and 14% in TANF funds for PY 2017-2018, which will be offset by performance incentives and carry forward funds. Other formula funded programs are projected to remain at the same levels as this year. One staff salary will be covered by the State and CSB recently received an extra \$600,000 in emergency grant funding. Staff reviewed the Executive Committee's proposed budget for Program Year 2017-2018. Motion to approve the Executive Committee's proposed budget of \$8,450,000 for PY17-18 and grant the President the authority to add any currently unfunded options to the budget and/or replace items cut as additional funds become available throughout the Program Year made by Daryl Bishop and seconded by Susie Glasgow. Motion passed unanimously.

Titusville Relocation

CSB has been operating at the COlaunch facility in Titusville using reduced office space and staffing. The current location is appointment only and does not have space for job searching or any other walk-in services, business recruiting events, or workforce training. There is a significant need to not only support the current businesses and residents of Titusville, but also the new and expanding businesses that have recently located there. Based on the current needs and projected growth of business and jobs in North Brevard, staff has determined that there is a need to expand current services which requires relocating to a larger facility. There was brief discussion on moving costs and staffing. Motion to approve the Executive Committee's recommendation to relocate the Titusville Career Center to 3880 S. Washington Avenue, Titusville made by William Chivers and seconded by Kevin Smith. Motion passed unanimously. Robert Jordan expressed his approval of this decision.

Strategic Plan

CSB held its annual retreat in February and input from board members and community partners resulted in a new strategic direction for the organization. The strategies discussed at the retreat resulted in a realignment of the standing committees as follows: Industry Workforce Committee (Combined E3 & Business Workforce Committees), Career Center Committee (Workforce Operations Committee), and Executive Committee. The Community Involvement Committee's goals and strategies will be incorporated into both of the new committees. Motion to approve CSB's Strategic Plan 2017-2019 made by Kevin Smith and seconded by Desmond Blackburn. Motion passed unanimously.

Consent Action Items:

Robert Jordan opened the floor for discussion and approval on the consent agenda items:

1. Board of Director meeting and retreat minutes for February 14, 2017
2. Selection of Key Industries
3. Regional Targeted Occupations List
4. Guidelines for Formula Funding Mix.

There was no discussion. Motion to approve the Consent Action Items made by William Chivers and seconded by Desmond Blackburn. Motion passed unanimously.

Committee Chair Reports:

Susie Glasgow gave a report on the Business Workforce Committee meeting held on April 6, 2017.

Patty Stratton gave a report on the E3 Committee meeting held on March 9, 2017.

Marci Murphy gave a report on the Community Involvement Committee held on April 26, 2017.

Paula Just gave a report on the Workforce Operations Committee held on May 10, 2017

Information Items:

Information items included CSB Designation, Meeting Schedule for PY17-18, Performance Funding Outcomes PY15-16, Performance Funding Model PY16-17, Growing the Resources of the Board, Training to Placement Analysis, State Employer Training Grants, CSB Website/Social Media Snapshot, Financial Reports and Committee meeting minutes. There was brief discussion on CSB Designation and Performance Funding Outcomes PY15-16. Ms. Murphy congratulated staff on the successful performance and noted that CSB had received the third highest monetary award in Florida.

Chakib Chehadi of C2GPS, spoke briefly about the transition and said he was looking forward to working with CSB.

There being no further business, the meeting was adjourned at 8:50am.

Submitted by,

Reviewed by,

(signature on file)

Lyn Sevin

5/25/17

Date

(signature on file)

Robert Jordan

5/25/17

Date



August 22, 2017

Action Brief

President's Goals for PY17-18

Below are the President's goals for PY17-18. Table 1 identifies goals for a 10% bonus and Table 2 identifies goals for an additional 5%.

Table 1

Goal	%	Measure
<u>Sector Strategies</u> To ensure that four of Brevard's main Industries are actively working towards addressing their workforce challenges, CSB will manage Sector Strategies in Healthcare, Aerospace, Manufacturing and IT.	30% (3%)	<ul style="list-style-type: none">• Develop and Present 4 Measures for each of the Four Sectors at the Executive Committee Meeting on Oct. 30, 2017• Present Outcomes of Measures at the June 2018 Executive Meeting and ensure 100% of the outcomes were achieved.
<u>Legislative Advocacy</u> Develop and Implement a State and Federal Legislative Plan.	40% (4%)	<ul style="list-style-type: none">• Develop a State and Federal Advocacy Plan and present at the Oct. 30, 2017 Executive Committee Meeting• Present Outcomes of Implementation of the Plan at the June 2018 Executive Committee Meeting and ensure that 100% of the plan was executed.

<u>New One-Stop Operator</u> Ensure that the new one-stop operator is successful in managing Brevard's Career Centers.	30% (3%)	<ul style="list-style-type: none"> Contractor successfully meeting performance measures in Contract - Quarterly reports on their progress will be reported to the Committee. Present four continuous improvement process improvements by October 2017. Measure and show improvements by June, 2018.
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Table 2

Goal	%	Measure
Develop a Marketing Outreach Plan for Moore Communications to implement utilizing the State dollars awarded to us.	1%	<ul style="list-style-type: none"> Present Marketing plan Oct. 2017. Complete 100% of the plan activities and present outcomes to June 2018 Executive Committee meeting.
Directly apply or be a recipient of funds for 3 grant applications	2%	Be awarded at a minimum, one new grant by June 2018
Create Governance Ad-Hoc Committee and complete three Activities	1%	Work with the Governance Committee to: <ul style="list-style-type: none"> Update the by-laws of the Board by November 2017 Ensure the vacant business seat is filled by February 2018 Roll out one Board Training by June 2018

Facilities Analysis	1%	Present Facilities Plan analysis and recommendations with goal of cost savings at the February 2018 Executive meeting.

Action

Approve or Modify the Executive Committee's recommendations for the President's goals for PY17-18.



August 22, 2017

Informational Brief

Committee Structure

Background

Due to the new Strategic Plan for CareerSource Brevard, committee structures have changed. Instead of five committees, there are now four, Industry Workforce, Career Center, Governance/Finance, and the Executive Committee. Their goals and objectives are as follows:

Industry Workforce Committee:

Goal: Identify current and future workforce needs of the business community and create solutions to meet their needs

Objective 1: Implement Sector Strategies in Key Industry Sectors

Objective 2: Support Additional Key Industries through Sector Work

Objective 3: Develop and Implement Overall Initiatives in Sector Strategies

Career Center Committee

Goal: Create a Career Center Model that is one of the top choices for career seekers and businesses in Brevard by offering quality workforce products and services.

Objective 1: Offer the highest quality of services to Career Seekers to enable them to become the talent that the businesses need

Objective 2: Offer the highest quality of services to Businesses to meet their workforce needs

Objective 3: Create a data centered environment to measure the success of CareerSource Brevard's services

Objective 4: Develop & implement Marketing & Outreach to businesses and career Seekers so that they are aware & utilize CSB's services

Governance & Finance Committee (NEW)

Goal: To review and make recommendations to the By-laws, recruit new board members, board training and review of financial documents.

Executive Committee

Goal: Provide Executive management and oversight to ensure the work of the Board aligns to its vision and mission.



August 22, 2017

Information Brief

Eastern Florida State College (EFSC) Industry Advisory Councils

Background

The existing contract CareerSource Brevard (CSB) has with Eastern Florida State College (EFSC) is to provide a broad range of specialized services including the development and facilitation of industry advisory councils was renewed for a 5th year beginning August, 2017. The purpose of the councils is to advise college administrators with respect to the development and maintenance of quality career and technical education programs which produce graduates who are prepared to enter the workforce.

Councils represent a unique opportunity to hear from key industry stakeholders about relevant workforce education topics in a format that is designed to inspire strategic planning and doing to meet industry needs consistent with current and emerging trends.

CSB services concentrate on facilitating 5 major councils: Manufacturing & Engineering Technology; Computer Science & Information Technology; Business Administration & Office Technology; Healthcare & Life Sciences; and Logistics, Transportation & Maritime.

Results

To date, CSB has facilitated 54 industry councils, earning \$146,400 for this effort. The councils have been successful in identifying crossover skill sets to match targeted occupations and defining career pathways. They have suggested and reviewed curriculum changes, as well as recommended areas for industry involvement with students.

The following highlights some of the actions that have occurred as a result of these council meetings:

- On May 4th, the Advancing in Manufacturing – AIM – Sector Strategy Consortium, in coordination with the Manufacturing & Engineering Council, met at Bayside High School, Palm Bay. A tour of Brevard Public School's first Manufacturing Academy was provided to 48 attendees.

- At the urging of the Business Administration and Information Technology industry members, EFSC is currently planning their 2nd Annual business learning event to familiarize local businesses about EFSC student internships and co-op opportunities across all EFSC programs and the value such programs offer.
- The Healthcare and Life Sciences Council facilitation is being coordinated in conjunction with the Healthcare Sector Strategist. The 2nd Healthcare Workforce Consortium meeting was held on Tuesday, April 25th, 9 a.m. – 12:00 p.m. at the Bill Posey Conference Center located at 2555 Judge Fran Jamieson Way in Viera. The event was attended by 54 participants, representing 28 organizations. Recommended actions developed by the Committees to the Consortium are evidence that Committee Action Plans are being implemented.
- CSB's IT Sector Strategy Program Manager, briefed the Computer Science and Information Technology Council at the June 8th meeting on the newly awarded America's Promise IT Grant. This Council's industry partners, along with EFSC, will play an integral part in determining the skill set needs of the IT pipeline, curriculum and credentialing development and supporting the performance metrics of this grant.
- The Logistics, Transportation & Maritime Council convened at Port Canaveral for their April 19th meeting. Port Commissioner Wayne Justice facilitated a tour for the Council to learn first-hand about the growth, industry operations and current/future workforce needs of the Port. CSB staff also presented the findings of a workforce survey conducted with the Melbourne Airport tenants to learn more about the skill needs/challenges centered around logistics and transportation occupations. EFSC will use the survey results to further develop supporting curriculum.
- All councils continue to provide annual recommendations to add/change/delete occupations on the Regional Targeted Occupation List. This list is integral to EFSC in deciding curricula to meet industry needs and to CSB for directing training funds.

Additional council meetings are currently scheduled for the five major programs during the next calendar quarter.

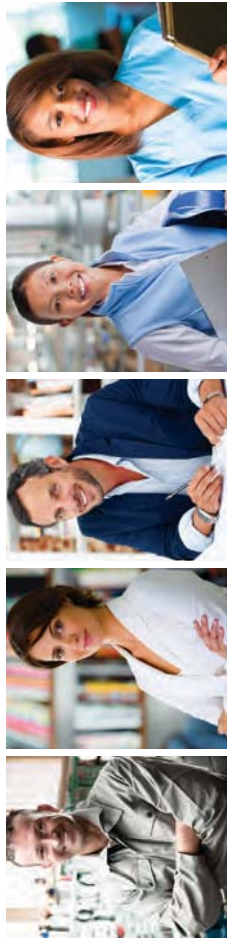
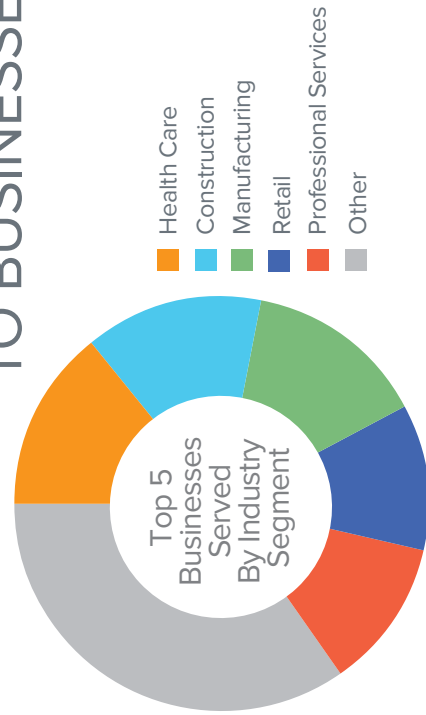
MEASURING SUCCESS



1,829
BUSINESSES SERVED



125,598
SERVICES PROVIDED
TO BUSINESSES



11,076
PEOPLE PLACED IN JOBS



LABOR MARKET

4.4%
UNEMPLOYMENT RATE

11,926
UNEMPLOYED
IN BREVARD AS OF 6/2017



ON-THE-JOB TRAINING

116 OJTs
CREATED

51 BREVARD
BUSINESSES

WITH
\$769,280.66
IN OJT CONTRACTS WRITTEN

VETERANS SERVED

3,254 VETS

Received
47,580 Personalized
Services

1,015
VETERANS EMPLOYED



RECRUITING EVENTS/ JOB FAIRS

218 Recruiting
Events and
Job Fairs

Attended by
3,512 JOB
SEEKERS

For
209 UNIQUE
EMPLOYERS





August 22, 2017

Information Brief

End of Year Contractor Performance PY 2016-2017

Background

The CSB Workforce Operations contract is cost reimbursement for direct program costs, however, profit is withheld from the Contractor until measurable performance outcomes are achieved. Payments of withheld costs are available to the Contractor to earn on a quarterly basis.

Payment of withheld profit uses a performance measurement model based on the following elements:

A) Meeting or exceeding 5 out of 9 measures as shown in the contract.

- ❖ Measures 1 through 7 - Rank at 13 or less on specific measures from the Monthly Management Report
- ❖ Measure 8 – Meet or exceed the minimum percentages set on 6 out of 8 Performance Standards established in the contract.
- ❖ Measure 9 - Obtain an overall system score of 90% or higher on the Career Center Standards

B) Meet or exceed the accelerated percentages set on 5 out of the 8 Performance Measures established in the contract.

C) Meeting or exceeding a minimum score of 75 on a Board performance evaluation related to programmatic monitoring results.

PY 2016-17 Performance Results

The Contractor succeeded in meeting or exceeding the performance criteria and was paid all withheld costs.

Elements of Contractor Performance Earnings PY 16-17

Element A				
Objective/Criteria	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Meet 5 out of 9 measures below				
Welfare Transition Entered Employment Rate (Rank between 1-13 on State Quarterly MMR)	Yes – Ranked 12	No – Ranked 17	No – Ranked 18	No – Ranked 16
Welfare Transition Federal All Family Participation Rate (Rank between 1-13 on State Quarterly MMR)	No – Ranked 21	No – Ranked 19	No – Ranked 20	No – Ranked 19
WIA Adult Employed Worker Outcome Rate (Rank between 1-13 on State Quarterly MMR)	Yes – Ranked 10	Yes – Ranked 9	Yes – Ranked 9	Yes – Ranked 10
WIA Adult & Dislocated Worker Entered Employment Rate (Rank between 1-13 on State Quarterly MMR)	Yes – Ranked 1	Yes – Ranked 10	Yes – Ranked 12	Yes – Ranked 11
Wagner-Peyser entered Employment Rate (Rank between 1-13 on State Quarterly MMR)	Yes – Ranked 8	Yes – Ranked 6	Yes – Ranked 6	Yes – Ranked 6
Short Term Veterans Entered Employment Rate (Rank between 1-13 on State Quarterly MMR)	Yes – Ranked 8	Yes – Ranked 6	Yes – Ranked 6	Yes – Ranked 6
Wagner-Peyser Percent of Job Openings Filled (Rank between 1-13 on State Quarterly MMR)	Yes – Ranked 7	Yes – Ranked 8	Yes – Ranked 8	Yes – Ranked 9
Met the minimum percentages set on 6 out of 8 Performance Standards established in Attachment F.	YES – Met Minimum on 8 of 8	YES – Met Minimum on 8 of 8	YES – Met Minimum on 7 of 8	Yes – Met Minimum on 8 of 8
Obtained an overall system score of 90% or higher on the Career Center Standards	Yes – 100%			
Element B				
Met the accelerated percentages set on 5 out of the 8 Performance Measures established in Attachment F	YES – Met Accelerated on 5 of 8	YES – Met Accelerated on 6 of 8	YES – Met Accelerated on 6 of 8	YES – Met Accelerated on 7 of 8
Element C				
Met a minimum score of 75 or higher on the CSB performance evaluation related to the annual state programmatic monitoring results	Scored 75+ on the annual state programmatic monitoring.			



August 22, 2017

Informational Brief

Titusville Career Center Update

Background

The relocation of the Titusville Career Center to 3880 S. Washington Ave., Titusville, FL., was successful. The Career Center went from 500 square feet to approximately 6,000 square feet and was open to the public on July 5, 2017. There have been several positive events to note since the move took place less than 60 days ago. These would not have occurred had CSB stayed in their previous location.

- 1) A major recruiting event was held at the new location. CSB was able to facilitate the event between two large engineering firms (one expanding, one consolidating). There were 357 engineers/technical/professional participants that came through the doors in one day. It was a successful event and almost all participants were able to register into Employ Florida which should boost our performance measure outcomes.
- 2) The Brevard Public School's Adult Education program will be renting classroom space from us to conduct numerous workforce certification trainings, ESOL classes, and other trainings where they would need additional classroom space.
- 3) Two more recruiting events are being planned by Lockheed Martin in September due to the success of the initial event that was held in July right after our move to the new location.

Grow the Resources of the Board Report

Updated 08/09/2017

GRANTS (Federal, State and Local Competitive and Non-competitive)							
Grant Name	Partners	Funding Source	Amount Pending	Amount Awarded	Grant Focus	Status	Staff Lead
Cyber-Security Trade Adjustment Assistance Community College & Career Training Grant (TAACCCCT) Time Frame: 10/1/13 to 9/30/17	Eastern Florida State College (EFSC)	Federal - USDOL		\$15,000	CSB focus as a partner for this grant was social media campaigns and assisting with tracking student outcomes.	This is the final year of our partnership on this grant which ends in September 2017.	Don Lusk
AARP Foundation Back to Work 50+ Women's Economic Stability Incentive Initiative (WESI) Time Frame: 3/1/15 – 2/28/18	EFSC, Women's Center & Aging Matters in Brevard	Social Innovation Fund (SIF) through AARP Foundation		\$129,500	Offering unemployed women information sessions; computer, financial literacy, and job skills training; coaching and job search assistance for women ages 50-64.	The grant's third year began on March 1, 2017. Wave 10 is underway at this time with approximately 21 participants.	Jana Bauer
Florida Sector Partnership National Emergency Grant Time Frame: 7/1/15-6/30/18	DEO	USDOL through DEO		\$765,000 Plus additional \$50,000 from the state in 2017-18	Advanced in Manufacturing (AIM) utilizing a Sector Strategy approach to assist with relevant skills training and OJT training dollars to place dislocated workers in the manufacturing sector to fill the employment gaps.	This grant has been extended to June 30, 2018 and includes an expansion of Tina Berger's role in serving this grant on a statewide basis. CSB has expended 75 % of the total AIM grant funding, and has used 86 % of the AIM scholarship funds. CSB expects to be fully expended by end of an extended grant period. We have assisted 117 participants through grant funds as of June 30, 2017	Tina Berger
H-1B American Promise Grant (APG) Time Frame: 01/01/17 – 12/31/20	LWDB 12 - Central Florida	USDOL		\$2,380,337	This project will target high-growth jobs aligned with the Information Technology (IT) and IT-Related industry sector, ranging from entry-level occupations to high-level management positions in LWDB Region 12 & 13 using a sector strategy approach.	The Sector Strategy kick-off meeting is pending completion of the strategic plan. Agreement with Region 12 is in place and a second coordination meeting was conducted earlier this month.	James Watson

Grow the Resources of the Board Report

Updated 08/09/2017

Cooperative Outreach Program with Moore Communications and CareerSource Florida	CareerSource Florida & Moore Communications	Wagner Peyser State Level Funding	\$27,219	This funding is allocated based on our region size and is focused on strengthening CSF network brand, influencing action by business/job seekers to use CSB services, connect business with talent and to offset communication outreach costs and support local efforts.	CSB is awaiting information on the PY 2017-18 funding which should be slightly larger than 2016-17. Previous year's funding included the March launch of engineer attraction /recruitment multimedia campaign targeting North and North West states. CSB recruiters are currently contacting 195 engineers and there were 247 visits to employers' on the site. Nearly 50% of engineers are coming from New York State and a total of 4200 individuals visited the CSB engineer landing page.	Denise Biondi
Hurricane Matthew Dislocated Worker Grant Time Frame: 12/1/2016 - 9/31/2018	None	USDOL via DEO	\$2,576,356 \$4,523,092	Projects for clean-up, demolition, repair, renovation, and reconstruction of destroyed public structures, facilities, and lands within the affected communities.	The total CSB award for Phase I was \$1,723,092 and has been obligated. This grant is focusing on an array of projects in cities, county, and the wildlife refuge as well as other locations where damage has occurred. Brevard has received an additional \$2,800,000 funding and an extension until 9/31/17 for Phase II.	Jim Watson
Reentry Project Grant Time Frame (Anticipated): 7/1/2017 – 06/30/2020	Various Community Partners	USDOL – ETA	\$882,268 Pending	The Brevard Reentry Project (B-REP) will leverage our expertise in providing effective Work-Based Learning for job seekers released from prison or jail (within 180 days) with the evidence-based Integrated Reentry and Employment Services (IRES) model to offer a holistic approach to ex-offender workforce services.	Brevard was not selected to receive this grant. CSB submitted a grant application on 4/25/17 for \$882,268. This included \$719,942 in federal funding and \$216,625 in leveraged funds. Award notices are expected in June 2017.	Jim Watson

Grow the Resources of the Board Report

Updated 08/09/2017

<p>Disability Employment Initiative Grant (DEI)</p> <p>Time Frame (Anticipated): 10/01/17 – 9/31/20</p>	<p>LWDB Regions 6,7,8,13 & 24</p>	<p>USDOL-ETA & DEO</p>	<p>\$2.5 Million Statewide</p>	<p>TBA</p>	<p>The purpose of this grant is to provide funding to expand the capacity of One-Stop Centers, to promote the use of existing career pathways to serve youth (ages 14-24) with visible, non-visible, and significant disabilities, including those who have chronic health conditions. Grantees will focus on improvements needed to make their existing "career pathways" systems fully inclusive of and accessible to individuals with disabilities. The Florida grant submission included a proposed model which will require the formation of a statewide project leadership team consisting of CareerSource Florida, Vocational Rehabilitation, Blind Services, Agency for Persons with Disabilities, Career and Adult Education, and DEO.</p>	<p>This is a grant was submitted by the State DEO on 07/31/17 and LWDB 13 has been included as one of the covered counties in this grant. The expected announcement date is 9/15/17. Participating LWDBs will strengthen existing partnerships with secondary and post-secondary educational institutions and local agencies that serve youth with disabilities to jointly manage and serve youth with disabilities. Participating LWDBs will be required to staff a full-time position with grant funding that will be entirely dedicated to this grant.</p>	<p>Jim Watson</p>
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UNRESTRICTED REVENUES (Non-governmental funding, Fee for service, Foundation and Corporate giving programs)						
Name of Funding	Partners	Funding Source	Amount Pending	Amount Awarded	Grant/Contract Focus	Status
<p>Eastern Florida State College Engagement/ Industry Advisory Councils</p> <p>Time Frame: 8/1/2013 - Indefinite</p>	<p>None</p>	<p>Eastern Florida State College</p>		<p>\$40,000/Annually starting 9/15/14</p>	<p>Student data research and Industry Advisory Councils include: Manufacturing & Engineering Technology; Computer Science & Information Technology; Business Administration & Office Technology; and Healthcare & Life Sciences</p>	<p>We have begun our 4th year of this activity. Submitted employment data on over 3,200 students, facilitated 58 industry councils held to date..</p>
<p>Ticket to Work (TTW) Program</p>	<p>None</p>	<p>Social Security Admin.</p>		<p>\$158,878</p>	<p>Focused on eligible TTW customers who want to return</p>	<p>Staff continue to work with eligible customers are interested in work or</p>
						<p>James Watson</p>

Grow the Resources of the Board Report

Updated 08/09/2017

Time Frame: None					unsubsidized employment using the Employment Network (EN).	training. EN continues to progress at a modest pace with 43 tickets being assigned.	
Florida Partnership Plus Time Frame: Indefinite	Vocational Rehabilitation	Social Security Admin.	Unknown		Exiting Voc. Rehab participants who have found employment and are currently receiving SSI or SSDI. CSB will provide Employment Network mandatory follow up services. Funds are reported as part of the SSA TTW program and our unrestricted. We have received payment for (4) four BSA to date.	Application Process complete. CSB eligible to receive referrals, 21 BSA requests received to date . For each referral CSB will receive compensation in two forms: (1) \$1000 for any participant exiting that remains employed at SGA (Substantial Gainful Activity) for a seven month duration. (2) \$500 for written benefit summary analysis (BSA) completed by a certified Community Partner Work Incentive Coordinator (CPWIC). CSB has received \$ 10,000 in PY 16-17.	James Watson
Healthcare Sector Strategy Time Frame: 7/1/16 – 6/30/18	Health First, EDC, City of Melbourne, BPS-Career & Technical Education, BPS-Adult Education, Circles of Care, Health Council, and additional Industry, Educational and other stakeholders.	Private Sector Grant	Monthly Cost Reimbursement	\$91,351	Employ a Healthcare Sector Strategist to coordinate Healthcare Sector Strategy to facilitate solutions for current workforce needs, projections for workforce issues over the next five years, and resources to meet both long and short term goals as established by the industry as a whole.	<p>The grant has been extended to June 30, 2018. Consortium Committees are addressing:</p> <ul style="list-style-type: none"> • Current Brevard pipeline of CNAs, LPNs and RNs does not produce enough talent to fill local employer needs • Soft Skills are lacking in pipeline/workforce • Filling education training programs • Retention of healthcare-oriented students in Brevard County 	Megan Cochran

Grow the Resources of the Board Report

Updated 08/09/2017

City of Palm Bay – Juniors to Jobs Program Time Frame: Summer of 2017	US Conference of Mayors (USCM), City of Palm Bay	Palm Bay & USCM – Dollar WISE Grant	\$27,000	To Be Determined	Using a combination of \$ from Palm Bay and USCM, CSB will facilitate the “Juniors to Jobs” summer youth training program focusing on teaching 30 high-school juniors the skills they need to obtain employment.	<ul style="list-style-type: none"> Attraction of Nursing Faculty to fill vacancies Next Consortium meeting is October 5, 2017. The 2017 Juniors to Jobs class began with 21 students and will finish with 17. The City of Palm Bay took on 7 candidates this year, and all others are working in private businesses. 	Jana Bauer
City of Cocoa – Youth Summer Employment Program Time Frame: Summer of 2017	City of Cocoa	City of Cocoa	\$40,000		Using funding from the City of Cocoa, CSB will facilitate a summer youth training program focusing on teaching 22 high school juniors and seniors the skills they need to obtain employment. This includes a paid Work Experience piece with the City.	The 2017 Cocoa Works class had 21 students in the program. All 21 graduated and completed their internships. The City of Cocoa provided internships in departments such as; Public Works, Human Resources, Utilities, City Clerk, Customer Service, Public Relations, and several others.	Jana Bauer
Tobacco Free Florida Time Frame: Indefinite	Florida Department of Health	Bureau of Tobacco Free Florida		\$22,425	The Bureau of Tobacco Free Florida (BTFF) partners with Florida RWB's to promote the “3 Free and Easy Ways to Quit” program to help clients quit tobacco and improve their employability. While this program is available free to all Florida residents, the Department of Health targets workforce clients and reward LWDB's for each client referral.	For Program Year 2015-2016, CareerSource Brevard received \$14,925 in unrestricted funding, For PY 2016-17 we have earned \$9,974.50 .	Marina Stone
NextGen Traitify (formally Woodfound) Assessment Project	Wells Fargo	Wells Fargo		\$8,500	Using funding donated from Wells Fargo for program support to the NextGen program. Plans include the purchase of a	The tool is currently being utilized by the NextGen program. As of 07.17.17, 160 customers	Jana Bauer

Grow the Resources of the Board Report

Updated 08/09/2017

Timeframe: Jan 2017 – Jan 2018					personality and career interest assessment tool for all young adults, to be facilitated in the orientation.	have utilized the tool with a completion rate of 96%. Junior Achievement has been authorized and use is pending.	
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Information Brief

Financial Reports

Background

The three financial reports that follow this brief will provide the status of CareerSource Brevard's (CSB) funding, budgets, and expenditures for the fiscal period beginning on July 1, 2016 and ending on June 30, 2017.

Report Descriptions

CSB FINANCIAL REPORT (CHART 1)

- Displays final expenditures for the prior year, the current approved budget figures, and a comparison of year-to-date budget figures and actual year-to-date expenditures. The percentage of each line-item budget that has been expended to date is displayed in the final column of the report.
- The report is summarized into seven major categories: (1) management services; (2) infrastructure services; (3) technology services; (4) business services; (5) special grants and incentives; (6) fee for service activities; (7) contracted service providers; and (8) direct customer costs.
- Funding that is retained by the Department of Economic Opportunity (DEO) to pay personnel costs of State employees working in our one-stop system is added to the CSB annual budget to arrive at the total workforce budget for Brevard.
- Scholarship Unit customer Individual Training Account (ITA) activity is analyzed at the bottom of the report, including current budgets, obligations, expenses, and the % of each budget item that is obligated.

CSB FISCAL DASHBOARD INDICATORS (CHART 2)

- Displays the number of individuals identified as placed in EFM or found in Department of Revenue New Hire data, as reported on the DEO Monthly Management Report.

- Displays the number of job seekers in EFM who have not received a reportable service in the last 90 days, as reported on the DEO Monthly Management Report.
- Displays the total number of advertised occupations for each month, as reported on the Help Wanted OnLine Monthly Job Demand Report.
- Calculates the CSB total monthly spending per job placement (total monthly expenditures divided by total monthly job placements).
- Displays the quarterly calculations for required spending caps:
 - 1) Administration – limited to 10% of expenditures at year-end
 - 2) ITA Spending – minimum of 30% of expenditures at year-end
 - 3) Youth Spending – minimum of 75% for out-of-school youth

FEE FOR SERVICE ACTIVITIES (CHART 3)

- Reports current balance of unrestricted funds available.
- Displays revenue, expenses and the resulting profit or loss for each Fee for Service project in the current year (since July 1).
- Calculates each revenue and expense category as a percentage of total revenue earned for each revenue and expense category.



FY 2016-17 FINANCIAL REPORT

July 1, 2016 through June 30, 2017

Current Funding Level	9,543,400
Current Annual Budget	9,543,400
Unobligated Funds	0

	FY 2016 Actual Expense	FY 2017 Approved Budget	FY 2017 Y-T-D Budget	FY 2017 Y-T-D Expense	Percent of Budget Expended
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MANAGEMENT SERVICES *(Board Operations, Staff, Outreach, Financial Services)*

Salaries & Benefits	1,301,770	1,135,300	1,135,300	1,135,289	100.0%
Operating Expenses	199,988	294,800	294,800	211,451	71.7%
Total Management Services	1,501,758	1,430,100	1,430,100	1,346,740	94.2%

INFRASTRUCTURE SERVICES *(Rent, Phone, Utilities, Maintenance, Supplies)*

Brevard Workforce Facilities	727,510	789,500	789,500	744,484	94.3%
Operating Expenses	30,967	32,900	32,900	32,662	99.3%
Total Infrastructure	758,477	822,400	822,400	777,146	94.5%

TECHNOLOGY SERVICES *(IT Staff, Telecom Services, Computer Hardware and Software)*

Salaries & Benefits	222,394	222,500	222,500	222,410	100.0%
Operating Expenses	284,302	267,800	267,800	259,313	96.8%
Total Technology Services	506,696	490,300	490,300	481,723	98.3%

BUSINESS SERVICES *(Employer Outreach and Business Support Staff)*

Salaries & Benefits	677,866	690,700	690,700	690,694	100.0%
Operating Expenses	12,305	18,400	18,400	12,790	69.5%
Total Business Services	690,171	709,100	709,100	703,484	99.2%

GRANTS & INCENTIVES	221,593	494,800	494,800	247,474	50.0%
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FEE FOR SERVICE ACTIVITIES	77,006	200,000	200,000	151,156	75.6%
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TOTAL OPERATING BUDGET	3,755,701	4,146,700	4,146,700	3,707,723	89.4%
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CONTRACTED SERVICES

General Contractor (DWFS)	3,107,879	2,741,800	2,741,800	2,690,656	98.1%
CEJA Services (DWFS)	57,191	18,000	18,000	16,887	93.8%
JD CD Services (DWFS)	54,432	51,900	51,900	51,423	99.1%
AARP BTW Services (DWFS)	71,784	58,000	58,000	57,573	99.3%
NEG AIM Services (DWFS)	5,283	15,100	15,100	15,038	99.6%
NEG Hurricane Matthew Services (DWFS)	0	65,000	65,000	62,367	95.9%
EFSC Excel-IT Services (DWFS)	442	2,500	2,500	2,471	98.8%
Career Jumpstart (Partner Regions)	23,899	58,600	58,600	58,513	99.9%
Total Contracted Services	3,320,910	3,010,900	3,010,900	2,954,928	98.1%

CUSTOMER SERVICES

Formula Funds - Training Activities *	799,583	1,075,900	1,075,900	829,249	77.1%
Formula Funds - Support Services *	35,830	63,200	63,200	36,891	58.4%
Other Grants - Training Activities	296,340	1,127,200	1,127,200	1,083,798	96.1%
Other Grants - Support Services	10,753	119,500	119,500	90,830	76.0%
Total Training Services	1,142,506	2,385,800	2,385,800	2,040,768	85.5%

TOTAL PROGRAM BUDGET	4,463,416	5,396,700	5,396,700	4,995,696	92.6%
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TOTAL ANNUAL BUDGET	8,219,117	9,543,400	9,543,400	8,703,419	91.2%
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STATE-LEVEL FUNDING	850,038	827,200	827,200	733,153	88.6%
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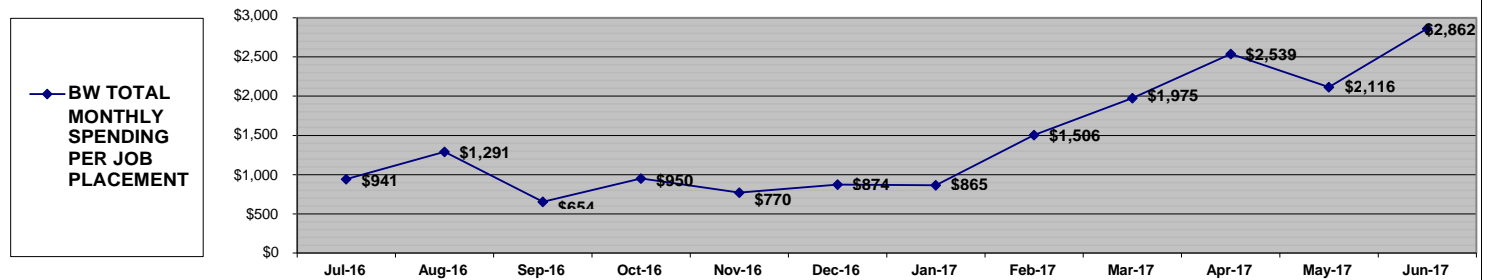
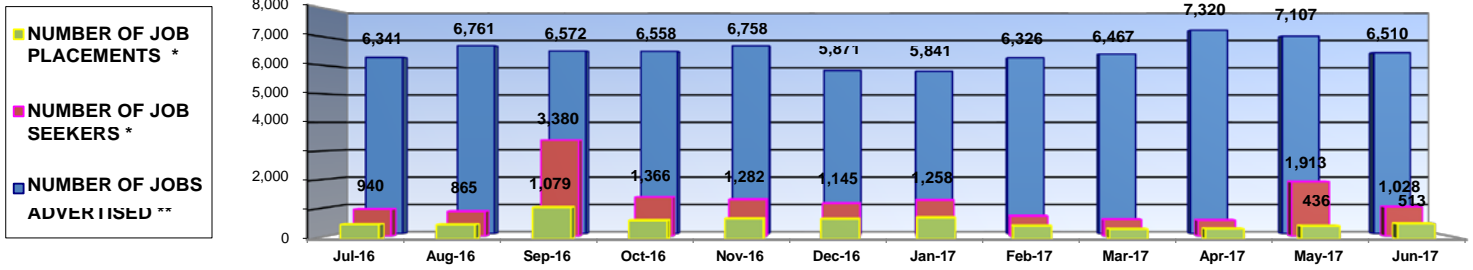
TOTAL WORKFORCE BUDGET	9,069,155	10,370,600	10,370,600	9,436,572	91.0%
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	FY 2016 Actual Expense	FY 2017 Approved Budget	FY 2017 Current Obligations	FY 2017 Y-T-D Expense	% of ITA Funds Obligated
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*CUSTOMER ACTIVITY

Job Seeker ITAs	238,774	274,500	321,119	267,021	117.0%
Employer OJT/AWE/EWT	554,514	801,800	612,492	562,228	76.4%
Incentives & Materials	42,125	62,800	36,891	36,891	58.7%
Total Customer ITA Activity	835,413	1,139,100	970,502	866,140	85.2%

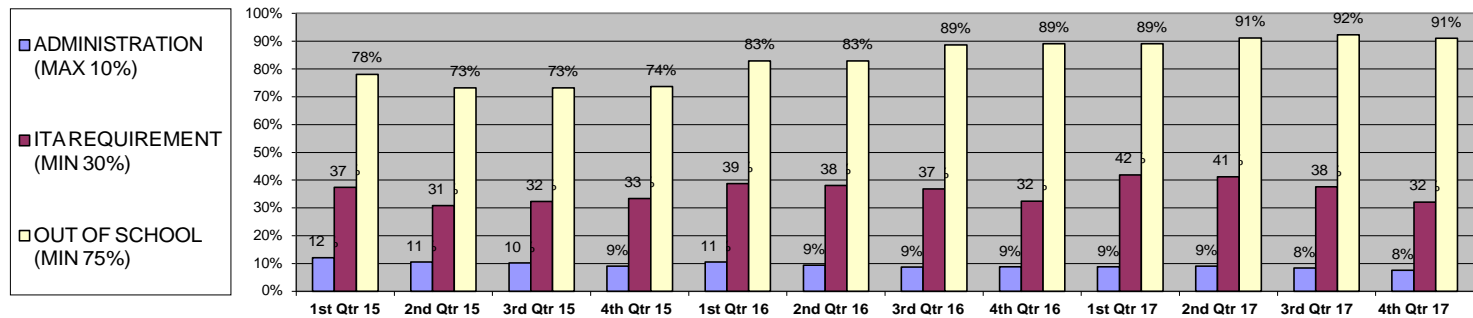
MONTHLY JOBS REPORT & BW SPENDING PER JOB PLACEMENT



* Source - DEO Monthly Management Reports

** Source - HWOL Monthly Job Demand Reports

ANNUAL SPENDING CAPS BY QUARTER



PROGRAM SPENDING:

ADMINISTRATION (MAX 10%)	205,512	417,100	602,525	759,999	180,634	359,136	498,050	723,120	158,006	316,211	456,985	658,119
PROGRAM ACTIVITIES	1,506,935	3,554,528	5,329,789	7,583,359	1,523,708	3,437,476	5,219,242	7,495,996	1,631,825	3,195,398	4,992,059	8,045,300
STATE ITA COSTS (MIN 30%)	156,439	323,256	534,425	788,236	182,121	380,119	569,491	752,304	167,278	383,623	546,442	762,055
OTHER PROGRAM COSTS	261,469	723,603	1,121,527	1,576,422	288,115	616,606	977,589	1,563,640	231,838	546,304	907,802	1,616,328
YOUTH SPENDING:												
IN-SCHOOL	51,095	137,591	214,762	281,864	41,850	91,698	100,942	112,030	30,644	50,167	65,864	85,514
OUT-OF-SCHOOL (MIN 75%)	181,502	375,858	586,680	789,324	203,480	445,840	786,749	920,246	251,721	522,113	790,366	867,358



CURRENT YEAR FEE FOR SERVICE ACTIVITIES (7/1/2016 - 6/30/2017)

Unrestricted Balances: Cash on Hand \$137,464 Certificates of Deposit \$71,092 Total \$208,556

	<i>Healthcare Ambulation Program</i>		<i>Juniata to Jobs Program</i>		<i>Ticket to Work Program</i>		<i>Tobacco Free Florida Program</i>		<i>Foundation Grants & Other Fee for Service Activities</i>		<i>TOTALS</i>	
	% of Revenue		% of Revenue		% of Revenue		% of Revenue		% of Revenue		% of Revenue	
Revenue												
Grant Awards	\$ 89,217	100.0	\$ 69,785	92.3	\$ -	0.0	\$ 16,388	100.0	\$ 8,500	45.8	\$ 183,890	70.7
Sponsorship Revenue	-	0.0	5,803	7.7	-	0.0	-	0.0	-	0.0	5,803	2.2
Donated Revenue	-	0.0	-	0.0	-	0.0	-	0.0	20	0.1	20	0.0
Charges For Services	-	0.0	-	0.0	60,218	100.0	-	0.0	-	0.0	60,218	23.2
Website Licenses	-	0.0	-	0.0	-	0.0	-	0.0	-	0.0	-	0.0
Interest Earnings	-	0.0	-	0.0	-	0.0	-	0.0	54	0.3	54	0.0
Revenue from DWI	-	0.0	-	0.0	-	0.0	-	0.0	10,000	53.8	10,000	3.8
Total Revenue	\$ 89,217	100.0	\$ 75,588	100.0	\$ 60,218	100.0	\$ 16,388	100.0	\$ 18,574	100.0	\$ 259,985	100.0
Expenses												
Personnel	\$ 67,370	75.5	\$ -	0.0	\$ -	0.0	\$ 2,027	12.4	\$ -	0.0	\$ 69,397	26.7
Travel / Training	5,991	6.7	124	0.2	-	0.0	-	0.0	30	0.2	6,145	2.4
Outreach	4,770	5.3	528	0.7	-	0.0	-	0.0	1,847	9.9	7,145	2.7
Software	-	0.0	-	0.0	-	0.0	-	0.0	-	0.0	-	0.0
Supplies	28	0.0	4,137	5.5	10	0.0	-	0.0	315	1.7	4,490	1.7
Equipment	-	0.0	-	0.0	-	0.0	-	0.0	-	0.0	-	0.0
Professional Services	44	0.0	-	0.0	-	0.0	80	0.5	11,210	60.4	11,334	4.4
Customer Wages	-	0.0	45,099	59.7	-	0.0	-	0.0	325	1.7	45,424	17.5
Customer Support	-	0.0	6,064	8.0	-	0.0	-	0.0	1,018	5.5	7,082	2.7
Indirect Costs	11,014	12.3	7,880	10.4	1	0.0	297	1.8	2,076	11.2	21,268	8.2
Total Expenses	\$ 89,217	100.0	\$ 63,832	84.4	\$ 11	0.0	\$ 2,404	14.7	\$ 16,821	90.6	\$ 172,285	66.3
Net Profit (Loss)	\$ -	0.0	\$ 11,756	15.6	\$ 60,207	100.0	\$ 13,984	85.3	\$ 1,753	9.4	\$ 87,700	33.7

CareerSource Brevard (CSB)
Executive Committee Meeting
June 19, 2017

MINUTES

Members in Attendance: Daryl Bishop, Susie Glasgow, Robert Jordan (Chair), Paula Just.

Members Absent: Mike Menyhart, Terry Schrumpf, Patty Stratton.

Staff in Attendance: Denise Biondi, Judy Blanchard, Don Lusk, Stephanie Mosedale, Marci Murphy, Lyn Sevin.

Guests: None

Robert Jordan called the meeting to order at 4:04pm.

Public Comments: There was no public comment.

Action Items:

Review of President's PY 2016-2017 Goals

Ms. Murphy gave a presentation on the accomplishments of her Annual Goals. The Executive Committee made comments and asked questions during the presentation. Motion to approve the President's compensation of 10% of annual base salary to be paid as a lump was made by Susie Glasgow and seconded by Paula Just. Motion passed unanimously. There was brief discussion on funding. Motion to approve an additional compensation of 5% of annual base salary to be paid as a lump sum was made by Daryl Bishop and seconded by Susie Glasgow. Robert Jordan praised Marci on her accomplishments. Motion passed unanimously.

Discussion/Information Items:

One-Stop Operator Contract

Staff gave an update on the new One-Stop Contractor and said that the base contract has been agreed upon and the contract is scheduled to be in place by July 1. The new Contractor has plans to be onsite for the rest of June and all of July. They have already discussed plans for implementing strategies for improving the center operations in the near future. Staff has been pleased with the actions of the new contractor and are looking forward to next year.

Accounting and Monitoring Contracts

The process for soliciting and rating proposals for accounting and monitoring firms was reviewed. Grau & Associates was selected for the Accounting Audit Services and Taylor, Lombardi, Hall & Wydra was selected for the Monitoring Services.

Adjournment:

Robert Jordan adjourned the meeting at 5:20pm.

Submitted by,

Reviewed by,

(signature on file)
Lyn Sevin

6/21/17
Date

(signature on file)
Robert Jordan

6/21/17
Date

CareerSource Brevard
Workforce Operations Committee
May 10, 2017

Minutes

Members in Attendance:

Paula Just (Chair), Dale Coxwell, (via teleconference), Nancy Heller, Danielle Jones, Amar Patel and Ron Taibl

Members Absent:

Shawn Beal

Staff in Attendance:

Marci Murphy, Judy Blanchard, Don Lusk, Erma Shaver, Rick Lepre, Denise Biondi, and Marina Stone

Guests in Attendance:

Caroline Joseph-Paul, Jessica Mitchell, Julie Berrio and Linda Hadley of CareerSource Brevard (CSB) Career Centers, Scott Amey of Dynamic Workforce Solutions (via teleconference)

Call to Order:

Paula Just (Chair) called the meeting to order at 8:30am at CareerSource Brevard (CSB). Introductions were made.

Public Comment:

There was no public comment.

Action Items:

Approval of Workforce Operations Committee Minutes of November 9, 2016

Motion to approve the Minutes from the November 9, 2016 meeting was made by Ron Taibl. Nancy Heller seconded the motion. The motion passed unanimously.

Danielle Jones, Denise Biondi and Dale Coxwell (via teleconference) joined the meeting.

Guidelines on Formula Funding Usage

Training and supportive services funds guidance are reviewed each year with the purpose of focusing on programs that are the most effective for business and career seekers, while considering the economic situation and funding availability for the upcoming program year. A lively discussion ensued. A motion was made by Amar Patel to set the 2017-2018 guidelines as 70% Employer Based Training and 30% Individual Training Accounts for training funds investment mix for inclusion on the Consent Agenda of the next full Board of Directors meeting. Ron Taibl seconded the motion. The motion passed unanimously.

Presentation:

CSB Career Center Staff shared a presentation in a series of Learning Career Center Operations. The presentation covered the topic of Veteran Services and Performance.

Action: Amar Patel would like information on number of cases the DVOPs served and the kinds of jobs they are getting. Marci will follow up with him on these items.

Discussion/Information Items:

Committee Goal 4 Status

CSB Corporate Goal 4 strategies and measures were reviewed.

Measure 1A (1) Effectiveness of Training Versus Career Services

A snapshot was shared for PY 2016-2017 that WIOA customers in training continue to yield a higher placement rate than those receiving only career services.

Measure 1A (2) – Analysis of Training Program Placement Data and OJT Effectiveness

An analysis of training program placement data and OJT effectiveness was shared showing the percent of completers placed in ITA's, OJT's and EWT's. Overall 75.9% of completers were placed.

Measure 1B – Identify and Improve Skills Gaps Summary Report

CareerSource Brevard (CSB) implemented a number of tools geared to the identification and improvement of skills gaps both educational and occupational. Staff will continue to track and evaluate the usage of these tools to ensure that they are providing added value to our job seeker and business customers. Results for the Third Quarter of 2016-2017 were shared.

Measure 3C(1)(a) – Performance Funding Model Watch Brief

CareerSource Brevard opted to participate in the Performance Funding Model developed by CareerSource Florida. Information was provided and will continue to be tracked and process revised as new data is received. The measures have been updated and there are now seven (7) metrics being measured. Predictions of performance are based on very early data and will change as placement information becomes available. Measures for PY 17-18 are still being discussed and may be revised or totally changed from what we are tracking now.

Third Quarter Contractor Performance PY 2016-2017

The CSB contract with the Contractor is cost reimbursement for direct program costs, however, corporate costs and profits are withheld from the Contractor until measurable performance outcomes are achieved. Payments of withheld costs are available to the Contractor to earn on a quarterly basis. To date, for PY 2016-2017 the Contractor succeeded in meeting or exceeding the performance criteria and was paid all withheld costs.

Local Customer Satisfaction Survey Results – Job Seekers

Staff shared results of the Customer Satisfaction Survey from January 2, 2017 through March 31, 2017. Surveys were completed by 811 respondents. Of the 811 respondents, 91.4% felt prepared to move forward with their goals after their visit.

Grow the Resources of the Board

A matrix was shared showing grant opportunities, unrestricted revenue projects and partnerships that CSB is pursuing to help grow the resources of the Board.

CSB is considering revamping the current committee structure. A smaller number of committees are being considered for PY 17-18 which may include an Industry Workforce Committee and a Career Center Committee. Once in place, all committee members will receive email correspondence asking for their participation on newly created committees.

Adjourn:

There being no further discussion or business, Paula Just adjourned the meeting at 9:32 am.

Respectfully submitted,

Reviewed by,

{signature on file} 06/15/17
Marina Stone Date

{signature on file} 6/15/17
Paula Just, Chair Date