



CAREER CENTERS

TITUSVILLE:
3880 S. Washington Ave.
Ste. 214

ROCKLEDGE:
295 Barnes Blvd.

PALM BAY:
Country Club Plaza
5275 Babcock St. NE, Ste. 8B

Days/Hours of Operation
MONDAY-THURSDAY
9am-6pm
& **FRIDAY** 8am-12pm

careersourcebrevard.com

CALL (321) 504-7600

An EQUAL OPPORTUNITY employer/program.
Auxiliary aids and services are available upon request to
individuals with disabilities. All voice telephone numbers on
this document may be reached by persons using TTY/TDD
equipment via the Florida Relay Service at 711.

For daily Hot Jobs and other updates:



Recruitment
and
Workforce
Planning



SERVICES OF RECRUITMENT AND WORKFORCE PLANNING

We help companies find qualified employees. CareerSource Brevard can help assess the talent available and match qualified employees to the needs of the company.

We can find one worker or a team of workers and expand our efforts and services to help you fulfill specific or unique criteria.

We provide the right SOLUTIONS to support business stability — whether it's for added or new operations, a merger, a company restructuring, or adapting to changing economic or market conditions.

**GET CONNECTED to a
BUSINESS LIAISON!**
(321) 504-7600

Visit the Business Services
section of
careersourcebrevard.com

employersupport@careersourcebrevard.com



INN VATIVE

Workforce Planning

CareerSource Brevard has vast experience assisting businesses and their employees through transition whether expansion or downsizing and can offer great insight into the planning process for an evolution in a company's workforce.

CareerSource Brevard Business Liaisons work directly with business leadership to assess need and strategize the delivery of a variety of services for a smooth transition, while maintaining productivity. These services are carefully tailored to your business and the ramp-up or downsizing event you face.

Ramping Up

You can utilize CareerSource Brevard as your primary recruiting resource at no cost to your business — but this is especially critical when you need a considerable number of new employees and you need rapid assistance to achieve this goal.

- Quickly post job openings
- Identify a qualified pool of local talent
- Recruit from thousands of local, state and national applicants
- Provide assistance with resumé screening and applicant matching
- Conduct proficiency testing
- Assist with job fairs or design other hiring events
- Provide interview rooms and video interviews for long-distance candidates
- Help plan for training programs and other tailored services

Avoiding a Reduction in Force

If you have dedicated employees who could be retained if they had different skills, CareerSource Brevard is the first call you will want to make. CareerSource Brevard receives federal funds to help offset this type of training cost, where businesses can retain and retrain existing workforce. Our Business Liaisons can assist you in completing an application. Additionally, if your company is considering a temporary layoff, furlough or reduction in hours to reduce costs, the State of Florida's Short Time Compensation Program may be a great option. This program can offset wages lost to your employees during periods of a reduction in scheduled work hours.

Reduction in Force

As the economy and the fortunes of businesses rise and fall, the need to conduct a reduction in force (downsizing) often results as part of the business cycle. CareerSource Brevard's commitment to and experience in reduction in force services can greatly assist an organization — *and its people* — by offering a customized approach to assisting dislocated employees.

At CareerSource Brevard, we recognize that laying off employees is a sensitive topic that includes psycho-social implications for employees and often competitive implications for the business. **We maintain a firm confidentiality policy that also means any inquiries we might receive on the subject are always referred directly and immediately back to the company.**

As part of our services, we help businesses:

- Maintain productivity
- Reduce negative reactions by affected employees
- Maintain a positive public relations position
- Develop an environment where recall efforts are more efficient
- Help reduce unemployment compensation* taxes through accelerating re-employment

Companies will be pleased to know that CareerSource Brevard can hold job fairs and other hiring events (*on site or off site*) to help match employees to businesses in areas of need.

*Reemployment Assistance (formerly Unemployment Compensation Benefits)

Employee Placement Assistance

We also assist affected employees in finding new employment by connecting them with available employment opportunities. We help your employees build a complete profile on employflorida.com and offer them additional CareerSource Brevard services, at no cost.

Employee Educational Workshops

- The Job Search Process
- Resumé Writing
- Interviewing Skills, including Virtual Video Interview practice sessions
- Filing for Reemployment Assistance*
- Veterans Services
- Introduction to Community Resources
- And other valuable subjects

Our #1 priority is to match our services to your business needs.

Business Liaisons are experienced in providing CareerSource Brevard services, knowledgeable about the eligibility/processing of grants and programs we administer and specialists in the industry sectors in which they work.

Connect to a Business Liaison matched to your business and workforce needs, and dedicated to your success.

COLLABORATIVE