

**CareerSource Brevard**  
Industry Workforce Committee  
July 26, 2018

**Minutes**

**Members in Attendance:** Daryl Bishop, Colleen Brown, Susan Harwood (for Elizabeth Huy), Jennifer Kenny, Traci Klinkbeil (via teleconference), Linda Miedema, Travis Proctor (Acting Chair), Julie Song (via teleconference)

**Members Absent:** Kristin Bakke, Susie Glasgow, Lloyd Gregg, Terry Schrupf

**Staff in Attendance:** Denise Biondi, Judy Blanchard, Megan Cochran, Jennifer Lasser, Don Lusk, Marci Murphy, Foy Staley, Stephanie Mosedale and Marina Stone

**Guests in Attendance:** Caroline Joseph-Paul, Bob Knippel, Jessica Mitchell, Julie Berrio, Thomas LaFlore, Michele McAlpin of Career Center Staff, Ramsey Oliverrez from C2 GPS (via teleconference) and Jacquie Esterline of Inhome Personal Services

**Call to Order:**

Travis Proctor (Acting Chair) called the meeting to order at 8:31am at CareerSource Brevard (CSB). Introductions were made.

**Public Comment:**

There was no public comment.

**Action Items:**

Approval of Workforce Operations Committee Minutes of April 26, 2018

Motion to approve the Minutes from the April 26, 2018 meeting was made by Daryl Bishop. Colleen Browne seconded the motion. The motion passed unanimously.

**Discussion/Presentations/Information Items:**

AIM Grant Outcomes and Sustainability Presentation

A presentation was shared which focused on the AIM manufacturing grant outcomes and sustainability plan for continuing to support the talent pipeline development in this industry.

Ms. Jacquie Esterline of Inhome Personal Services joined the meeting.

Training Partner Presentation

A presentation on the Nursing Career Pathway Grant was shared highlighting a unique cohort and extensive pre-assessment model being used for these students along with updates showing measures, events and LMI information.

Stephanie Mosedale joined the meeting.

#### Healthcare Sector Strategy Grant

CareerSource Brevard was awarded grant funding for a staff position to support the Healthcare Sector Strategy. SMART goals were established for performance metrics. Goals were met and results through June 30, 2018 were shared along with upcoming events. The grant was extended through September 30, 2019.

#### APG IT Sector Strategy Update

The America's Promise Grant (APG) is, in partnership with local IT employers to understand the training needs necessary for their successful hires, identify a training partner, create a workforce partnership among cohorts and create increased opportunities to get career seekers gainful employment. In the four years, 200 participants must be identified, vetted, groomed and placed in job openings, using the grant. Activities related to the America's Promise Grant were reviewed.

#### Engineering Talent & Healthcare Talent Attraction and Recruitment Campaign and Website Landing Page

Updates in the Engineering talent recruitment and Healthcare talent recruitment campaigns were shared.

Susan Harwood left the meeting.

#### Soft Skills Training Grant Updates

Updates of the activities to date related to the Soft Skills Training grant were shared.

#### EFSC Industry Advisory Councils

Due to budget constraints, EFSC has canceled CSB's contract to facilitate their Advisory Councils. CSB will continue to actively participate in meetings, identify industry partners for participation, host meetings when asked and support Council efforts. This contract yielded \$186,400 in funds and we facilitated 65 industry council meetings during the five year period

#### Regional Apprenticeship Activities

Regional apprenticeship activities were shared.

#### Legislative Workshop

CareerSource Brevard (CSB) hosted a Legislative Workshop on May 2, 2018 with the goal of developing a plan to cultivate stronger relationships with Elected Officials. Results were shared.

#### Conduct Outreach to Business Associations on Sector Strategies

An update was provide on Sector Strategy Outreach.

Industry Relations PY 17-18 Performance Infographic

An infographic was shared showing PY 17-18 outcomes and successes from the Industry Relations Department.

Community Impact Report PY17-18 Handout

An Economic and Community Impact Report infographic was shared for PY17-18.

**Adjourn:**

There being no further discussion or business, Travis Proctor (Acting Chair) adjourned the meeting at 9:54am.

Respectfully submitted,

Reviewed by,

{signature on file}      9/6/18  
Marina Stone                      Date

{signature on file}      9/6/18  
D. Travis Proctor, Chair                      Date