

**CareerSource Brevard**  
Industry Workforce Committee  
October 18, 2018

**Minutes**

**Members in Attendance:** Susan Glasgow (Chair) (via teleconference), Kristen Bakke, Colleen Brown, Lloyd Gregg, Elizabeth Huy, Jennifer Kenny, Traci Klinkbeil (via teleconference), Dr. Linda Miedema (via teleconference), Travis Proctor, and Janice Scholz

**Members Absent:** Daryl Bishop, Terry Schrumpf, Julie Song

**Staff in Attendance:** Denise Biondi, Judy Blanchard, Megan Cochran, Jennifer Lasser, Don Lusk, Marci Murphy, Foy Staley, Stephanie Mosedale, Lori Robinson, Marina Stone and Gary Sulski

**Guests in Attendance:** Caroline Joseph-Paul (via teleconference), Bob Knippel, of Career Center Staff, Ramsey Oliverrez (via teleconference), Aaron Smith (via teleconference), Gabriel Garza from C2 GPS (via teleconference)

**Call to Order:**

Susan Glasgow (Chair) called the meeting to order at 8:30 am at CareerSource Brevard (CSB). Introductions were made.

**Public Comment:**

There was no public comment.

**Action Items:**

Approval of Workforce Operations Committee Minutes of July 26, 2018

Motion to approve the Minutes from the July 26, 2018 meeting was made by Colleen Brown. Travis Proctor seconded the motion. The motion passed unanimously.

**Discussion/Presentations/Information Items:**

Outcomes in Manufacturing Sector

Updates, activities, collaborations and partnerships in the Manufacturing Sector were shared including a very successful Job Fair held in partnership with the EDC on October 10th in the Rockledge Career Center. Seventeen employers and 134 jobseekers attended.

Stephanie Mosedale, Elizabeth Huy and Lloyd Gregg joined the meeting.

Healthcare Sector Strategy Grant Update

CareerSource Brevard was awarded grant funding for a staff position to support the Healthcare Sector Strategy. SMART goals were established for performance metrics. Goals were met and activities, along with results through September 30, 2018 were shared. A healthcare Career Fair

was held on September 19<sup>th</sup> with 22 businesses, 3 training providers and 138 candidates attended the event. Colleen Brown shared that Keiser University will begin a LPN Program in January 2019. Dr. Miedema mentioned that EFSC has teams looking at math requirements which might be a barrier to people getting post-secondary training.

#### APG IT Sector Strategy Update

The America's Promise Grant (APG), in partnership with local IT employers, is to understand the training needs necessary for their successful hires, identify a training partner, create a workforce partnership among cohorts and create increased opportunities to get career seekers gainful employment. In the four years, 270 participants must be identified, vetted, groomed and placed in job openings, using the grant. Activities related to the America's Promise Grant were reviewed. Lloyd Gregg will meet with Gary Sulski to look at future collaborations.

#### Outcomes in the Aerospace/Aviation Sector

The latest activities were shared about the Aerospace and Aviation Sectors. A new Business Liaison to support this industry was hired and scheduled to join the team on October 29, 2018.

#### Soft Skills Training Grant Updates

Updates of the activities to date related to the Soft Skills Training grant were shared. CSB received a no-cost extension of the Soft Skills training program performance period until June 30, 2019. To date 317 participants have completed the training and received their credential. Over 35 have been placed into employment through CSB. As of July 1st Florida Ready to Work announced that at no cost to the job-seekers and students statewide there is open registration to the same soft skills training program WIN Learning. We are working closely with Ready to Work to ensure we capture our needed participants and grant outcomes. Ready to Work information was asked to be shared with Travis Proctor and other committee members.

#### Regional Apprenticeship Activities

Regional apprenticeship activities and grant submissions were shared.

#### Quarterly Multimedia Outreach

A review of social media, direct email marketing, paid advertising. Media relations and press coverage, collateral, website and state co-op programs were shared.

#### **Adjourn:**

There being no further discussion or business, Marci Murphy adjourned the meeting at 10:02 am.

Respectfully submitted,

Reviewed by,

{signature on file}  
Marina Stone

11/01/18  
Date

{signature on file}  
Susan Glasgow, Chair

11/01/18  
Date