

CareerSource Brevard

Career Center Committee

December 4, 2018

Minutes

Members in Attendance:

Mike Menyhart (Chair), Joe Angelastro, Robert Gramolini, Juanita Jackson, and Nancy Heller

Members Absent:

Stephanie Archer, Shawn Beal, Dale Coxwell and Laura Koursaris

Staff in Attendance:

Marci Murphy, Jana Bauer, Denise Biondi, Don Lusk, Erma Shaver, Wendi Bost, and Marina Stone

Guests in Attendance:

Caroline Joseph-Paul, Ahmanee Collins-Bandoo, Jessica Mitchell (via teleconference), Holly Paschal (via teleconference) and Marvetta Gordon (via teleconference) of CareerSource Brevard (CSB) Career Centers and Aaron Smith of C2 GPS

Call to Order:

Mike Menyhart (Chair) called the meeting to order at 8:30 am at CareerSource Brevard (CSB). Introductions were made.

Public Comment:

There was no public comment.

Presentation:

AARP Back to Work 50+

A presentation was shared about the AARP Back to Work 50+ highlighting statistics from the program over the last four years, and covered changes in the program's model for March 1, 2019 – December 31, 2020. The presentation will be sent to committee members at their request.

Action Items:

Approval of Career Center Committee Minutes of September 13, 2018

Motion to approve the Minutes from the September 13, 2018 meeting was made by Robert Gramolini. Nancy Heller seconded the motion. The motion passed unanimously.

Discussion/Information Items:

ReBuild Florida

Information on the Rebuild Florida Program, in partnership with DEO and HUD, were shared. Rebuild Florida Housing Repair funds will help eligible homeowners impacted by Hurricane Irma and individuals and families from Puerto Rico and the Virgin Islands displaced by Hurricane Maria. Rebuild Florida will repair and rebuild damaged homes across the hardest-hit communities of our state, with priority funding for those low-income residents who are most vulnerable, including the elderly, those with disabilities and families with children aged five and younger. Brevard County is one of the counties who qualify for such assistance. A team of Rebuild Florida staff will share our Rockledge Career Center office space.

Committee Goal Status

Staff reviewed the matrix of the Career Center Committee including the Goal, Objectives, Strategies, Actions, Timeframes and Status of each strategy.

Business Use of CareerSource Brevard Services

Data was presented showing employers that received services for Program Year 17-18. This information will be shared on an annual basis. The Committee would like to see manufacturing broken out separately for all services received. The disabled population should be another non-traditional population that should be targeted.

First Quarter Contractor Performance PY18-19

The CSB/C2 GPS contract is cost reimbursement for direct program costs, however; profit is withheld from the Contractor until measurable performance outcomes are achieved. The Contractor succeeded in meeting or exceeding the performance criteria and was paid all withheld costs for the first quarter of PY18-19. Data was shared.

Common Measures Watch Brief

Common Measures were established under WIA and are still required by the Workforce Innovation and Opportunity Act (WIOA). There are sanctions tied to missing the same measure two years in a row to include completing a Performance Improvement Plan and not being eligible for the incentive dollars. Data was shared showing past performance and actual performance. CSB is meeting or exceeding our Common Measures for PY17-18.

Local Customer Satisfaction Survey Results

The Customer Satisfaction Survey instrument in use in our career centers appears on computer stations and on the Workforce Specialist Services and Transition Specialist Services computers. During the first quarter, July 1, 2018 through September 30, 2018, 798 surveys were received with an overall customer satisfaction rate of 91%.

Quarterly Multimedia Outreach Matrix

A chart showing the quarterly activities of the Outreach Department was shared.

Joe Angelastro left the meeting.

Adjourn:

There being no further discussion or business, Marci Murphy adjourned the meeting at 9:51 am.

Respectfully submitted,

Reviewed by,

{signature on file} 01/16/19
Marina Stone Date

{signature on file} 01/16/19
Mike Menyhart, Chair Date