

CareerSource Brevard (CSB)
Governance/Finance Committee Meeting
February 4, 2019

MINUTES

Members in Attendance: Daryl Bishop (Chair), Amar Patel (via teleconference), Wayne Olson.

Members Absent: William Chivers, Travis Mack.

Staff in Attendance: Marci Murphy, Richard Meagher, Lyn Sevin.

Guests: None

Daryl Bishop called the meeting to order at 10:03am

Public Comments: There was no public comment.

Action Items:

Approval of Governance/Finance Committee Minutes

Motion to approve the Governance/Finance Committee (GFC) minutes for November 8, 2018 made by Wayne Olson and seconded by Amar Patel. Motion passed unanimously.

Discussion/Information Items:

Officers and Board Member Reappointments

According to the CSB bylaws the Board elects the Chair, the Vice Chair, and the Treasurer from Directors serving from the Business Sector for the next year from a slate of officer candidates presented/recommended by the Governance/Finance Committee.

All current Officers of the Board are approaching the end of their second consecutive term and the president requested input from the Committee on nominations for the PY 2019-2020 one year term. The current Board Member Roster was reviewed and the following recommendations were made:

Chair – Susie Glasgow was recommended for this position. Staff will reach out to Ms. Glasgow.

Vice Chair – Daryl Bishop agreed to the nomination.

Treasurer – Amar Patel and Colleen Browne were recommended. Mr. Patel said he would consider this position after reviewing the duties.

Board Member Reappointments

According to the CSB bylaws Directors of the Board serve three year terms and prior to the end their term, the Governance/Finance Committee reviews each member to determine which Board members should be asked to serve additional term(s) at the end of their current term, subject to Board approval. The President asked for recommendations on the following members whose terms are ending:

Shawn Beal – Business Manager, IBEW 208

Jennifer Kenny – Organizer, IBEW 606

Traci Klinkbeil – Community Administrator, DCF

Patricia Stratton – VP & IMCS Program Manager, Abacus Technology Corp.
Terry Schrupf – President/CEO, Florida Sports & Spinal Rehab
Susan Glasgow – President/CEO, Kegman Inc.
Frank Abbate – County Manager, Brevard County Management
Nancy Heller – Project Director, SCSEP

After reviewing the attendance records the Committee agreed that staff should reach out to each of the above to determine if they can commit to another term. It was also agreed that staff reach out to Susie Glasgow to determine if she is willing to Chair the Board and, should Ms. Glasgow accept, reach out to Nancy Heller to Chair the Industry Workforce Committee.

Ms. Murphy said that Lynn Brockwell-Carey has agreed to join the board in May 2019 and would like to be assigned to the Career Center Committee.

Financial Reports

Staff reviewed the financial activity for the fiscal period ending on December 31, 2018. There was brief discussion on OJT/AEW/EWT spending.

Vendor Payment Report:

The Vendor Payment report from October 1, 2018 through December 31, 2018 was reviewed.

Adjournment:

Motion to adjourn made by Amar Patel and seconded by Wayne Olson. Daryl Bishop adjourned the meeting at 10:25am.

Submitted by,

Reviewed by,

(signature on file)

Lyn Sevin

2/19/2019

Date

(signature on file)

Daryl Bishop

2/19/2019

Date