

Hours: Monday – Thursday from 9:00 am – 6:00 pm and Friday from 8:00 am – 12:00 pm

Child Friendly Hours: Monday – Thursday from 4:30m pm – 6:00 pm

Please dress appropriately. For Dress Guidelines, ask your greeter for a copy or click here.

VETERAN SERVICES. Eligible veterans receive priority of service by our professional staff. Appointments are preferred 

WORKSHOPS

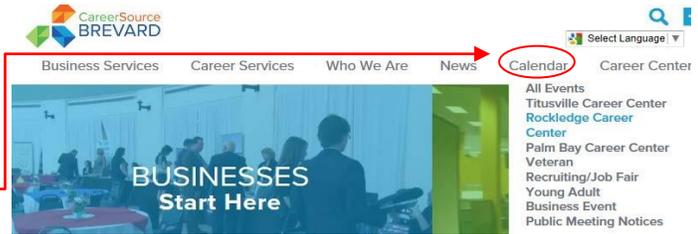
Monday	Tuesday	Wednesday	Thursday	Friday
1 Orientation to CSB 9:30am – 11:30am Resume Writing 1 1:30pm – 4:30pm Soft Skills Day 1 9:30am – 12:30pm	2 Soft Skills Day 2 9:30am – 12:30pm	3 Preparing for the Interview 1:30pm – 4:30pm Soft Skills Day 3 9:30am – 12:30pm	4 Center Closed for 4th of July	5 Basics of Microsoft Word 8:30am – 10:30am Computer Basics Lab 10:45am – 11:45pm
8 Orientation to CSB 9:30am – 11:30am Resume Writing 1 1:30pm – 4:30pm	9	10 Preparing for the Interview 1:30pm – 4:30pm	11 Resume Writing 2 1:30pm – 4:30pm NextGen Orientation 1:30pm – 3:30pm	12 Getting the Most out of EFM 8:30am – 10:30am Computer Basics Lab 10:45am – 11:45am
15 Orientation to CSB 9:30am – 11:30am Resume Writing 1 1:30pm – 4:30pm Career MAPS Day 1 9:30am – 4:30pm	16 Networking/LinkedIn 1:30pm – 3:30pm Career MAPS Day 2 9:30am – 4:30pm	17 Preparing for the Interview 1:30pm – 4:30pm Career MAPS Day 3 9:30am – 4:30pm	18 Resume Writing 2 1:30pm – 4:30pm Career MAPS Day 4 9:30am – 4:30pm	19 Basics of Microsoft Word 8:30am – 10:30am Computer Basics Lab 10:45am – 11:45am
22 Orientation to CSB 9:30am – 11:30am Resume Writing 1 1:30pm – 4:30pm	23 Emails Basics 1:30pm – 3:30pm	24 Health Insurance Seminar 11:00am – 12:00pm Preparing for the Interview 1:30pm – 4:30pm	25 Resume Writing 2 1:30pm – 4:30pm NextGen Orientation 1:30pm-3:30pm	26 Getting the Most out of EFM 8:30am – 10:30am Computer Basics Lab 110:45am – 11:45am
29 Orientation to CSB 9:30am – 11:30am Resume Writing 1 1:30pm – 4:30pm Soft Skills Day 1 9:30am – 12:30pm	30 Soft Skills Day 2 9:30am – 12:30pm	1 Preparing for the Interview 1:30pm – 4:30pm Soft Skills Day 3 9:30am – 12:30pm	2 Resume Writing 2 1:30pm – 4:30pm Soft Skills Day 4 9:30am – 12:30pm	3 Computer Basics Lab 10:45am – 11:45am

**NEXTGEN Information Session - Twice monthly from 1:00 pm – 4:00 pm., check website calendar for dates.*

Please register to attend workshops. Instructions for how to register and additional services on other side... 

Pre-Registration is required for workshops.

Google Chrome or Mozilla Firefox recommended



- Log on to www.careersourcebrevard.com.
- Scroll across the “Calendar” option and pick your preferred career center location
- Click on the date of the class you are registering for.
- Find your class in the list of activities and click on it.
- Read the class description and click on “**HERE**”. This takes you to Eventbrite to complete registration.

Note: If you do not have an express or Veteran’s gold card, please arrive early to obtain one. A complete registration at www.employflorida.com is required PRIOR to obtaining job referrals, admittance to workshops and other events. This website offers a wide array of job search tools, labor market information and other employment resources.

All workshops are scheduled to begin on time. **As a courtesy to other participants, there will be no admittance 10 minutes after the start of a workshop.**

CAREER MAPS Join us for Career MAPS, a 4 Day Instructor-led workshop Monday – Thursday 9:30am – 4:30pm covering a variety of pre-employment topics, such as Career Exploration, Resume Development, Interview Preparation and Personal Branding to market yourself to employers.
COMPUTER BASICS LAB Drop into our computer lab and explore 20+ topics offered through DigitalLearn.org. Topics include: Navigating a website, Windows 7 & 10, Intro to Email, Privacy, Scams, Skype, & Facebook. Learn basic computer tasks such as how to cut/cope/paste and use a flashdrive/jumpdrive/USB. Sessions are self-paced and hands-on. This is a beginner’s class. Instructor will be in the lab to assist.
ENTREPRENEURIAL RESOURCES IN BREVARD Starting your own business can be daunting. Learn about the various resources and organizations available in Brevard for those interested in starting their own business.
ESOL (ENGLISH AS A SECOND LANGUAGE) Are you from Puerto Rico or the Virgin Islands? Learn English to gain employment for a better quality of life. Contact maria@careersourcebrevard.com for registration information.
ESSENTIAL SOFT SKILLS TRAINING The WIN soft skills training program is nationally recognized as an authority on providing this training with a credentialed certificate for you. Online eLearning courseware available to do from anywhere, even at home, or you can do blended instruction (Workshop/Online Combo) at your local center. Blended learning is a 4 day instructor led workshop. Email softskills@careersourcebrevard.com for online learning or register with CSB for instructor onsite classes.
GETTING THE MOST OUT OF EMPLOYFLORIDA Learn how to navigate employflorida.com: Job search strategies, entering background information, email and downloading your resume, Set up virtual recruiter, access labor market information (Learn which occupations are in demand). Get the answers to basic computer questions and tasks such as uploading documents from a flash drive (jump drive, USB, memory stick etc.). Receive an overview of CareerSource Brevard referral process and services.
HEALTH INSURANCE SEMINAR Need answers to your health insurance questions? Need help with paying for health insurance coverage? Want to know how health insurance really works? Want to find other health care options besides COBRA coverage? Need to know how the Affordable Care Act & the Marketplace works? If you answered YES to any of these questions, please attend this seminar.
JOB SKILLS TRAINING INFORMATION SESSION Get your FREE job skills training and certifications for better paying jobs in Medical Assisting, Nursing, Cyber Security, Computer Networks, Soldering, CNC Machining, Security and Commercial Trucking.
MILITARY/VETERAN SKILLS TRANSFER CAREER WORKSHOP Join us for a career workshop designed to assist career-transitioning military personnel & veterans looking to transfer their exceptional military experience to a highly effective civilian resume. Bring printed/hard copy of your current resume to have it reviewed and improved upon by a member of our Veteran’s program team. You may also call to schedule a one-on-one meeting.
NETWORKING / LINKEDIN More than 75% of employees obtain their employment through some element of networking. This workshop will focus on the ways you can use LinkedIn to network and to research your industry, look into a company, and learn about job openings. The workshop will discuss how to create a LinkedIn profile, processes and methods on using LinkedIn as a job board and how a recruiter will use this site to find candidates. This is not a hands’ on workshop.
NEXTGEN INFORMATION SESSION For young adults ages 18-24 who have a high school diploma or equivalent and not enrolled in school. Must be actively seeking employment. Session includes overview of no-cost assistance available, eligibility review, program application and next step instructions to enroll. Pre-Registration required. Dress for an interview.
ORIENTATION TO CAREERSOURCE BREVARD SERVICES If you are unemployed or looking for another job, we can help! Take this workshop to learn how. We offer many programs and services to help individuals return to work, and this workshop will highlight 5 of the most beneficial services we can provide to unemployed or underemployed job seekers. Learn how to get connected to our staff for individualized, one-on-one assistance!
PREPARING FOR THE INTERVIEW Focused on the importance of preparation and practice, this workshop is designed to reduce the anxiety and stress associated with the interview process. Understand how nonverbal body language, targeting your answers to what an employer is asking as well as how to generate meaningful questions will separate you from other candidates!
RESUME LAB Participants must complete a CareerSource Brevard (CSB) Resume Writing 1 Workshop prior to attending this session. This workshop is designed to assist individuals who have completed their resume and would like an opportunity to have it reviewed by a CSB staff member. Must register online. Sorry - no walk-ins. Seating limited to 4. Participants required to bring printed copy of their updated resume.
RESUME WRITING 1 Today’s resumes need to be a commercial of your talents, not a list of job descriptions. Understand the working philosophy of your resume. Learn how to market your Skills, Knowledge and Abilities that employers look for through value and creativity.
TICKET TO SUCCESS ORIENTATION (TANF APPLICANTS) Required orientation for applicants who have applied or re-applied for Temporary Assistance for Needy Families/Cash Assistance (TANF) through the Department of Children & Families (DCF) and were instructed to Work Register.
TRUE COLORS Understanding your communication style is important, to help you succeed and communicate better in the workplace. Learn your communication style, how to identify other’s styles and how to work with them in an effective manner.
WHAT DO YOU WANT TO BE ? Trying to choose a career path or looking for a change? Explore careers and find a good fit for you.