



## How to access online workshops:

- 1) Visit <https://training.careersourcebrevard.com/login/index.php>
- 2) If you do not already have an account on this site, click “Create New Account”

A screenshot of a web page with the heading "Is this your first time here?". Below the heading is the text "For full access to this site, you first need to create an account." and a button labeled "Create new account".

- 3) Follow the prompts to create your account \*\*You will need to have your Employ Florida username when creating your account

A screenshot of a registration form titled "New account". It includes a "Choose your username and password" section with fields for "Username" and "Password". The password field has a note: "The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as \*, -, or #". Below this is a "More details" section with fields for "Email address", "Email (again)", "First name", and "Last name".

- 4) Login to the Moodle system – once you are logged in, you will see a listing of available workshops and courses
- 5) When you find a workshop you want to take, just click on the link and enroll/register in the course