

CareerSource Brevard (CSB)
Executive Committee Meeting
November 2, 2020

MINUTES

The meeting was held via teleconference during the COVID-19 pandemic.

Members in Attendance: Susie Glasgow (Chair), Daryl Bishop, Lloyd Gregg, Nancy Heller, Mike Menyhart.

Members Absent:

Staff in Attendance: Marci Murphy, Lyn Sevin, Thomas LaFlore, Jeff Witt.

Guests: None

Susie Glasgow called the meeting to order at 4:00pm.

Public Comments: There was no public comment.

Presentations:

Thomas LaFlore gave a presentation on the Brevard Recovery Assistant Grant. There was discussion on amounts expended and types of businesses utilizing the service. Staff said they would be sharing a video on the program at the next board meeting.

Action Items:

Approval of Executive Committee Minutes

Motion to approve the Executive Committee minutes for August 3, 2020 made by Nancy Heller and seconded by Daryl Bishop. Motion passed unanimously.

Discussion/Information Items:

President's Report

Marci Murphy gave an update on new board and committee members, Career Center operations during the pandemic, unemployment figures, and the potential of future grants.

Finance Committee Update

Daryl Bishop gave an update on the Finance Committee which had met earlier in the day. Items reviewed at the meeting included vendor payments, first quarter financial information, job placements and increased costs of placements due to COVID19.

Quarterly Hurricane Report

Staff shared status and resources used for the Irma and Dorian Hurricane Recovery Programs including grant status, restoration activities, program costs, and work-based training and certifications.

Grow the Resources of the Board

A matrix was shared showing grant opportunities, unrestricted revenue projects and partnerships that CSB is pursuing to help grow the resources of the Board. There was brief discussion on the Community Development Block and FCAN grants.

Adjournment:

The meeting adjourned at 4:32pm.

Submitted by,

Lyn Sevin

Lyn Sevin

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Date

Reviewed by,

Susan A
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Susie Glasgow

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	<p>Lyn Sevin Verified E-mail: lsevin@careersourcebrevard.com</p>	 
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