EXHIBIT C
CONTRACT INFORMATION FORM

This form is to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Lloyd Gregg, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource Brevard and will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007(11), Florida Statutes.

Identification of all parties to the contract: CareerSource Brevard & Knight Enterprises Mgmt, LLC

Contractor Name & Address: Knight Enterprises Mgmt, LLC, 701 Columbia Blvd., Titusville, FL 32970

Contractor Contact Phone Number: 321-607-9955

Contract Number or Other Identifying Information, if any: _____

Contract Term: 8/19/2021 through 6/30/2022

Value of the Contract/Renewal/Extension: Not to exceed $50,000

Description of goods and/or services to be procured: Work Based Training Contracts

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Arthur Hoelke

The nature of the conflicting interest in the contract: Mr. Hoelke is employed by Knights Enterprises

The board member or employee with the conflict of interest ✓ did ___ did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract.

If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee was not present during the discussion or vote.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/employee who has any relationship with the contracting vendor.

I certify that the information above is true and correct.

Signature of Board Chair / Vice Chair*

Lloyd Gregg
Print Name

8/19/2021
Date

* Must be certified and attested to by the board's Chair or Vice Chair.

EXHIBIT D
DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT

I, Art Hoelke, a board member / ~~an employee~~ of the board (circle one) hereby disclose that ~~I, myself~~ / my employer / ~~my business~~ / ~~my organization~~ / OR "Other" (describe)_____ _____(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: CareerSource Brevard-Region 13

Contractor Name & Address: Knight Enterprises Mgmt, LLC, 701 Columbia Blvd, Titusville, FL 32970

Contractor Contact Phone Number: 321-607-9955

Description or Nature of Contract: Work Based Training Contracts

Description of Financial Benefit*: Not to exceed $50,000

For purposes of the above contract the following disclosures are made:
The contractor's principals**/owners***: (check one)
__X__ have no relative who is a member of the board or an employee of the board; OR
_____ have a relative who is a member of the board or an employee of the board, whose name is:

_____

The contractor's principals**/owners*** ___is __X__is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____

Signature of Board Member/Employee

Arthur Hoelke
Print Name

8/19/2021
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.
** "Principal" means an owner or high-level management employee with decision-making authority.
*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS WHO BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST NOT BE PRESENT DURING ANY DISCUSSION AT ANY MEETINGS, INCLUDING SUBCOMMITTEE MEETINGS, INVOLVING THE CONTRACT AND MUST ABSTAIN FROM VOTING OR BEING PRESENT DURING VOTING BY REMOVING HIMSELF OR HERSELF FROM THE ROOM DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101(f), WIOA.

CareerSource BREVARD

BOARD MEETING VOTING ROSTER

Thursday, August 19, 2021

Motion to approve Related Party Contract with Knight Enterprises Mgmt, LLC in an amount not to exceed $50,000

	BOARD MEMBER	ATTENDANCE	YES VOTE	NO VOTE	ABSTAIN FROM VOTE
1	Abbate, Frank	A			
2	Beal, Shawn	A			
3	Bishop, Daryl	P	1		
4	Brecklin, Mary Jane	P	1		
5	Brockwell Carey, Lynn	P	1		
6	Browne, Colleen	P	1		
7	Chivers, William	A			
8	Fletcher, Randall	A			
9	Glasgow, Susan	P	1		
10	Gregg, Lloyd	P	1		
11	Heller, Nancy	P	1		
12	Hoelke, Art	P			1
13	Jaskiewiz, Brian	P	1		
14	Kenny, Jennifer	A			
15	Klinkbeil, Traci	P	1		
16	Mack, Travis	A			
17	Menyhart, Mike	P	1		
18	Mullins, Mark	P	1		
19	Olson, Wayne	P	1		
20	Patchett, Kirsten	A			
21	Patel,Amar	P	1		
22	Reed, Pamela	P	1		
23	Schrumpf, Terry	P	1		
24	Weatherman, Lynda	A			
	TOTAL	16	15	0	1

I certify that this is the correct Voting Roster for 8/19/2021:

Lyn Serri

Committee Secretary

CareerSource BREVARD

Board of Directors - Program Year 2020-2021

1. Frank Abbate
County Manager
Brevard County Management
2725 Judge Fran Jamieson Way
Building C
Viera, Florida 32940
P: 321-633-2002 Ext. 2001
C: 321-480-3887
Frank.abbate@brevardfl.gov

2. Shawn Beal
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spbeal2088@aol.com

3. Daryl A. Bishop
Vice President-Commercial Banker
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Daryl.bishop@seacoastnational.com

4. **Mary Jane Brecklin-Vice Chair**
System VP of HR Operations
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Maryjane.brecklin@hf.org

5. Lynn Brockwell-Carey
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6. **Colleen Browne-Treasurer**
Campus President
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7. William Chivers
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8. Randall Fletcher
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9. Susan Glasgow
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Susan.glasgow@kegmaninc.com

10. **Lloyd Gregg -Chair**
VP/GM Spaceflight Support Svcs
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11. Nancy Heller
Project Director
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nheller@aarp.org

12. Art Hoelke
VP/GM/FSO
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13. Brian Jaskiewicz
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14. Jennifer Kenny
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jkenny@ibew606.org

15. Traci Klinkbeil
Community Administrator
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16. Travis Mack
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17. Mike Menyhart
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18. Mark Mullins
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2700 Judge Fran Jamieson Way
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mullins.mark@brevardschools.org

19. Wayne Olson
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20. Kirsten Patchett
Head of HR, USA
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21. Amar Patel
Executive Director
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22. Pamela Reed
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23. Terry Schrumpf
President/CEO
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Board of Directors - Program Year 2020-2021

24. Lynda Weatherman
President
EDC of Florida's Space Coast
6525 3rd Street
Suite 304
Rockledge, FL 32955
P: 321-638-2000
C: 321-543-7574
LWeatherman@SpaceCoastEDC.org

I certify that this is the correct Board Member Roster for August 19, 2021

Committee Secretary:

Lyn Sevin