

# Palm Bay Workshops for May 2023



Palm Bay Career Center  
5275 Babcock St NE  
Palm Bay Florida 32905  
321-504-7600

**Featured Event of the Month:**  
**Back to Work 50+ Job Fair**  
**May 24 @ 10:00am**

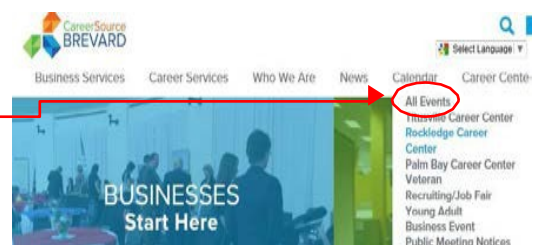


Monday	Tuesday	Wednesday	Thursday	Friday
May 1 Orientation to CareerSource Brevard 10:00am	2 Resume Writing 9:30am  Money Management 11:30am  Non-Custodial Parent Employment Program (NCPEP) Orientation Workshop 2:00pm  Preparing for the Interview 3:00pm	3 Ready to work Soft Skills 9:30am  Resume Lab 11:00am  NextGen Info Session 4:00pm	4 Education and Training Opportunities 9:30am	5
8 RISE – Live Workshop 9:30am  Orientation to CareerSource Brevard 10:00am	9 RISE – Live Workshop 9:30am  Preparing for the Interview 9:30am  LinkedIn 11:00am  Resume Writing 3:00pm  Non-Custodial Parent Employment Program (NCPEP) Orientation Workshop 2:00pm	10 RISE – Live Workshop 9:30am  Ready to Work Soft Skills 9:30am  Mock Interview 11:00am  NextGen Info Session 4:00pm	11 Preparing for the Job Fair 11:00am  Resume LAB 11:00am  Education & Training Opportunities 3:00pm	12
15 Orientation to CareerSource Brevard 10:00am	16 Resume Writing 9:30am  LinkedIn 11:00am  Non-Custodial Parent Employment Program (NCPEP) Orientation Workshop 2:00pm  Preparing for the Interview 3:00pm	17 Computer Basics 10:00am  Mock Interview 3:00pm  NextGen Info Session 4:00pm	18 Education and Training Opportunities 9:30am  Preparing for the Job Fair 11:00am & 1:00pm  NextGen Money Management 4:00pm	19
22 RISE – Virtual Workshop 9:30am  Orientation to CareerSource Brevard 10:00am	23 RISE – Virtual Workshop 9:30am  Preparing for the Interview 9:30am  Resume Writing 3:00pm	24 RISE – Virtual Workshop 9:30am  Back to Work 50+ JOB FAIR Tony Rosa Community Center/Palm Bay 10:00am  NextGen Info Session 4:00pm	25 Resume Lab 11:00am  Education & Training Opportunities 3:00pm	26
29 ALL CENTERS CLOSED  Memorial DAY	30 Resume Writing 9:30am  Preparing for the Interview 3:00pm	31 Ready to Work Soft Skills 9:30am  NextGen Info Session 4:00pm		

See other side for descriptions and links to register

**HOW TO REGISTER:** A complete and account on [www.employflorida.com](http://www.employflorida.com) is required.

1. Log on to [careersourcebrevard.com](http://careersourcebrevard.com).
2. Scroll across the "Calendar" and choose "All Events"
3. Find your workshop
4. Follow the prompts to register
5. All workshops are in person and scheduled to begin on time.  
There will be no admittance 10 minutes after the start of the workshop.



<b>AARP OVERVIEW COACHING WORKSHOP</b>	Our BACK TO WORK 50+ program offers effective career guidance strategies and resources needed to compete with confidence for today's in-demand jobs. Experienced coaches help you focus on the steps you need to succeed in your job search! AARP membership is not required for participation. <b>Call 855-850-2525 or register online <a href="#">HERE</a></b>
<b>ASK THE RECRUITERS (Q&amp;A Panel Discussion)</b>	Don't miss an opportunity to hear from multi-industry employers and hiring managers as they provide information on their organizations, available job openings and events! Get inside information on interviewing techniques, resume best practices and effective career strategies to assist you in your job or career search! <b>Register <a href="#">HERE</a></b>
<b>COMMUNICATION and CONFLICT MANAGEMENT</b>	Understanding your communication and conflict management styles is important to assist you in succeeding and collaborating in the workplace. Learn your styles, how to identify other's patterns and how to work with a diverse group of communication and conflict management behaviors. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>COMPUTER BASICS</b>	Here is your chance to acquire basic computer knowledge. Join us for a two-hour hands-on workshop. Get acquainted with the mouse, monitor, computer, and keyboard. Get exposed to using Microsoft Word to create documents, understand the toolbar, copy and pasting. Get more proficient with emails, sending, receiving, username and passwords. <b>Palm Bay <a href="#">Register HERE</a></b>
<b>EDUCATION &amp; TRAINING OPPORTUNITIES</b>	Brevard employers are hiring now! Learn how to get the free training and skills for "in-demand" occupations in Brevard County. Join us to discuss the necessary steps and preliminary qualifications for receiving grants, scholarships, career guidance and financial assistance through CareerSource Brevard. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>HOW TO ANSWER THE MOST COMMON INTERVIEW QUESTIONS</b>	Is there a job interview question you aren't sure how to answer? Have you found yourself wondering, <i>what are they really asking me?</i> In this interactive workshop, we will discuss the most common job interview questions and the most effective ways to answer them. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>JOB SEARCH STRATEGIES</b>	Let us show how to effectively and successfully job search using Employ Florida, Indeed and other internet sites. Keywords on your Resume, Application Tracking Systems, and the importance of Cover Letters will be discussed as well as attending Job Fairs and Recruiting Events. Also, how to access Hot Jobs, and how to resourcefully use Employ Florida's Virtual Recruiter. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>LINKEDIN</b>	More than 75% of employees obtain their employment through some element of networking. This workshop will focus on ways you can use LinkedIn to network, to research your industry, investigate a company, and learn about job openings. The workshop will discuss how to elevate your LinkedIn profile, methods on using LinkedIn as a job board and how a recruiter will use this site to find candidates. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a></b>
<b>MOCK INTERVIEW</b>	Take advantage of this opportunity to shine and sharpen your skills for your next interview to land you your dream job. Dress for success and bring copies of your resume! <b>Register <a href="#">HERE</a></b>
<b>MONEY MANAGEMENT</b>	Struggling to pay the bills? Can't cope on a limited budget? Trying to achieve financial stability? FREE workshop geared toward teaching you the basics. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>NEXTGEN INFORMATION SESSION</b>	For young adults ages 17-24 who have a high school diploma or equivalent and not enrolled in school. Must be actively seeking employment. Session includes overview of no-cost assistance available, eligibility review, program application and next step instructions to enroll. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>NEXTGEN MONEY MANAGEMENT</b>	Financial Literacy for NextGen (16-24) – Be Smart about your money! In this workshop, young adults learn the basics of how to be financially smart with their money. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>NEXTGEN WORK AND LEARN HIRING EVENT</b>	The NextGen Program @ CareerSource Brevard is recruiting young adults for placement in local businesses to provide 300 hours or more of paid work experience. Some eligibility requirements apply. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>NON-CUSTODIAL PARENT EMPLOYMENT PROGRAM (NCEP) ORIENTATION WORKSHOP</b>	Having difficulty making child support payments? Support your family with a job you deserve! During this interactive workshop we will discuss how the program works, the benefits of going to work and how we can help you get to work. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>ORIENTATION TO CAREERSOURCE BREVARD SERVICES and EMPLOYFLORIDA.COM</b>	Unemployed or looking for a better job, we can help! This workshop highlights programs and services that will assist you to successfully obtain employment. Learn how to navigate employflorida.com, the State's largest job board, job searching strategies, set up job alerts and, access labor market information and much more! <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>OVERVIEW OF VETERANS' SERVICES</b>	This presentation will include an overview of Veteran's services provided by Career Source Brevard Veterans program. <b>To attend at the career center most convenient for you, Register <a href="#">HERE</a></b>
<b>PREPARING FOR THE INTERVIEW</b>	Focused on the importance of preparation and practice, this workshop is designed to reduce the anxiety and stress associated with the interview process. Understand how to be the most effective in a phone, virtual or in-person interview; how to target your answers to what an employer is asking and how to generate meaningful questions. Mastering these will separate you from other candidates! <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>PREPARING FOR THE JOB FAIR</b>	Learn how to get the most out of a job fair, practical resume & interviewing tips, marketing yourself to employers, how to dress for success, follow-up, and so much more! <b>Register <a href="#">HERE</a> For Live Palm Bay or Virtual attendance at the career center nearest you.</b>
<b>PREPARING VETERANS FOR THE INTERVIEW</b>	Hear from our Veteran staff on the importance of preparation and practice. This workshop is designed to reduce the anxiety and stress associated with the interview process. We will discuss how to articulate to civilian employers that you are <b>THE RIGHT PERSON</b> for the job. <b>To attend at the career center convenient for you, Register <a href="#">HERE</a></b>
<b>READY TO WORK SOFT SKILLS</b>	Free training to find out what soft skills are and why Brevard County employers are looking for them. This training will give job seekers free access to the Florida Ready to Work website where one can earn two credentials. Job seekers can access the Essential Soft Skills courseware and assessments that measure foundational work habits and employability skills that employers commonly define as essential. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>RESUME LAB</b>	Previous participation in the Resume Writing workshop is required to join the Resume Lab. This is a hands-on event to review, revise, and make recommendations on how your resume can be most effective and how to tailor it to specific job openings. <b>You MUST have a completed resume to attend. Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>RESUME WRITING</b>	Today's resumes need to be a commercial of your talents, not a list of job descriptions. Learn how to highlight your skills, knowledge, and abilities so employers notice them! Discover what Applicant Tracking Systems are and how to write effective cover letters. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>RISE/RE-ENTRY TO EMPLOYMENT</b>	The RISE program is designed to help establish career pathways for ex-offenders. Participating in RISE will help you learn how to market yourself, successfully participate in an interview, build a resume, discuss your background with employers, and more. <b>Virtual Event <a href="#">Register HERE</a> Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>SALESFORCE VIRTUAL INFORMATION SESSION</b>	An information session for Brevard County FL residents to find out about Salesforce Administrator training with paid work experience. <b>Register <a href="#">HERE</a></b>
<b>SKILLUP WITH FREE ONLINE LEARNING</b>	Overview of Metrix Learning, which contains over 6,000 online courses that are FREE to CareerSource customers. Whether you are looking to brush up on skills or learn completely new ones, SkillUp has your class to enhance or enrich your employability! <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>SO, YOU WANT TO WORK FROM HOME</b>	The number of remote jobs posted has increased 600% in the last year! We will present the pros and cons of working from home and discuss where to find legitimate companies hiring remote employees. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>SUPER TUESDAY VIRTUAL JOB FAIR</b>	Join this monthly hiring event online for access to local employers for access to immediate work opportunities. Have your resume ready to upload! On-the-spot interview available! <b>Register <a href="#">HERE</a></b>
<b>THE TOP 10 MOST SOUGHT-AFTER SKILLS BY EMPLOYERS</b>	Discover the 10 skills 95% of U.S. Employers are seeking in prospective employees. You might be surprised how many of them you already have. But if you don't, we will discuss where to get them <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>
<b>VETERANS JOB FAIR</b>	Open to the public and walk-ins are welcome. Multiple employers will be interviewing on the spot. Bring your resume and dress for success. <b>Register <a href="#">HERE</a></b>
<b>VETERAN'S RESUME CUSTOMIZING FOR CIVILIAN MANAGERS</b>	Are you a Veteran or Career Transitioning Military Member seeking an opportunity to improve your employability? This workshop is designed to translate your exceptional military skills into a highly effective civilian resume and learn key interview techniques. <b>To attend at the career center most convenient for you, Register <a href="#">HERE</a></b>
<b>YOUR CAREER DESTINY</b>	Learn which jobs and careers are in high demand! Uncover the current wage range for jobs in Brevard County; how to locate training providers; and which occupations are best suited for your strengths and current abilities. <b>Titusville <a href="#">Register HERE</a> Rockledge <a href="#">Register HERE</a> Palm Bay <a href="#">Register HERE</a></b>