


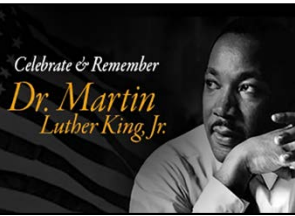
# Palm Bay Workshops for Jan 2024



Palm Bay Career Center  
5275 Babcock St NE  
Palm Bay Florida 32905  
321-504-7600

**Featured Event**  
**Preparing Veterans for the Interview**  
January 23 @ 2:00pm

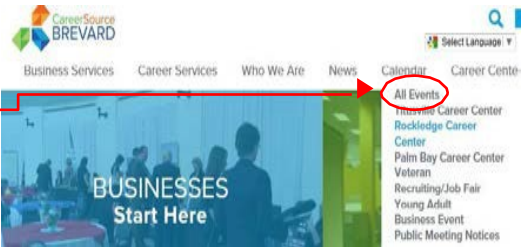


Monday	Tuesday	Wednesday	Thursday	Friday
1 All Centers CLOSED 	2 All Centers CLOSED	3 Preparing for the Interview 10:00am  Ready to Work Soft Skills 3:00pm  NextGen Info Session 4:00pm	4 Resume Writing 9:30am  Education & Training Opportunities 3:00pm	5
8 Orientation To CareerSource and Employ Florida 10:00am	9 Resume Writing 9:30am  Overview of Veterans' Services 2:00pm  Preparing for the Interview 3:00pm  Money Management 4:00pm	10 How to Answer the Most Common Interview Questions 10:00am  Skillup with Metrix Online Learning 3:00pm  How to Start Your Own Business 3:30pm  NextGen Info Session 4:00pm	11 Resume Writing 3:00pm	12
15 All Centers CLOSED 	16 Preparing for the Interview 9:30am  Veteran's Resume Customizing for Civilian Hiring Managers 2:00pm  Resume Writing 3:00pm	17 AARP Back to Work 50+ Intro Session 10:00am  NextGen Info Session 4:00pm	18 AARP Back to Work 50+ Intro Session 10:00am	19
22	23 Resume Writing 9:30am  Super Tuesday VIRTUAL Job Fair 11:00am   Preparing Veterans for the Interview 2:00pm  Preparing for the Interview 3:00pm	24 Computer Basics: Intro to Computers 10:00am  Mock Interview 3:00pm  NextGen Info Session 4:00pm	25 Computer Basics: The Internet and Emailing 10:00am  Resume Writing 3:00pm	26
29 RISE Workshop 10:00am	30 Preparing for the Interview 9:30am  Resume Writing 3:00pm	31 Ready to Work Soft Skills 10:00am  Job Search Strategies 3:00pm  NextGen Info Session 4:00pm	Feb 1 Education & Training Opportunities 9:30am  Resume Writing 3:00pm	Feb 2

See other side for descriptions and links to register

**HOW TO REGISTER:** A complete and account on [www.employflorida.com](http://www.employflorida.com) is required.

- 1. Log on to [careersourcebrevard.com](http://careersourcebrevard.com).
- 2. Scroll across the "Calendar" and choose "All Events"
- 3. Find your workshop
- 4. Follow the prompts to register
- 5. All workshops are in person and scheduled to begin on time.  
There will be no admittance 10 minutes after the start of the workshop.



<b>AARP BACK TO WORK 50+ INTRO SESSION</b>	Our BACK TO WORK 50+ program offers effective career guidance strategies and resources needed to compete with confidence for today's in-demand jobs. Experienced coaches help you focus on the steps you need to succeed in your job search! AARP membership is not required for participation. <b>Call 855-850-2525 or register online</b> <a href="#">HERE</a>
<b>ASK THE RECRUITERS (Q&amp;A Panel Discussion)</b>	Don't miss an opportunity to hear from multi-industry employers and hiring managers as they provide information on their organizations, available job openings and events! Get inside information on interviewing techniques, resume best practices, effective career strategies. Ask questions and get real-time feedback! <b>Register</b> <a href="#">HERE</a>
<b>COMMUNICATION and CONFLICT MANAGEMENT</b>	Understanding your communication and conflict management styles is important to assist you in succeeding and collaborating in the workplace. Learn your styles, how to identify other's patterns and how to work with a diverse group of communication and conflict management behaviors. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>COMPUTER BASICS</b>	Here is your chance to acquire basic computer knowledge. Join us for two separate Computer Basic workshops. Get acquainted with the mouse, monitor, computer, and keyboard. Get more proficient with emails, sending, receiving, username and passwords, and basic internet functions. <b>Palm Bay Class 1</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay Class 2</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge Class 1</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge Class 2</b> <b>Register</b> <a href="#">HERE</a> <b>Titusville Class 1</b> <b>Register</b> <a href="#">HERE</a> <b>Titusville Class 2</b> <b>Register</b> <a href="#">HERE</a>
<b>EDUCATION &amp; TRAINING OPPORTUNITIES</b>	Brevard employers are hiring now! Learn how to get the free training and skills for "in-demand" occupations in Brevard County. Join us to discuss the necessary steps and preliminary qualifications for receiving grants, scholarships, career guidance and financial assistance through CareerSource Brevard. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>EVALUATING AND NEGOTIATING A JOB OFFER</b>	Learn about resources that provide salary data for hundreds of occupations and strategic ways to negotiate a job offer, and more! <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>HOW TO ANSWER THE MOST COMMON INTERVIEW QUESTIONS</b>	Is there a job interview question you aren't sure how to answer? Have you found yourself wondering, <i>what are they really asking me?</i> In this interactive workshop, we will discuss the most common job interview questions and the most effective ways to answer them. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>HOW TO START YOUR OWN BUSINESS</b>	Learn the Steps to successfully starting your own business. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>JOB SEARCH STRATEGIES</b>	Let us show how to effectively and successfully job search using Employ Florida, Indeed and other internet sites. Keywords on your Resume, Application Tracking Systems, and the importance of Cover Letters will be discussed as well as attending Job Fairs and Recruiting Events. Also, how to access Hot Jobs, and how to resourcefully use Employ Florida's Virtual Recruiter. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>LINKEDIN</b>	More than 75% of employees obtain their employment through some element of networking. This workshop will focus on ways you can use LinkedIn to network, to research your industry, investigate a company, and learn about job openings. The workshop will discuss how to elevate your LinkedIn profile, methods on using LinkedIn as a job board and how a recruiter will use this site to find candidates. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a>
<b>MOCK INTERVIEW</b>	Take advantage of this opportunity to shine and sharpen your skills for your next interview to land you your dream job. Dress for success and bring copies of your resume! <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>MONEY MANAGEMENT</b>	Struggling to pay the bills? Can't cope on a limited budget? Trying to achieve financial stability? FREE workshop geared toward teaching you the basics. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>NAVIGATING NEXT: Thriving through Transformation after 50</b>	Embarking on new career path? Re-entering the workforce at age 50 and beyond? This workshop is for YOU! <b>Register</b> <a href="#">HERE</a>
<b>NEXTGEN INFORMATION SESSION</b>	For young adults ages 17-24 who have a high school diploma or equivalent and not enrolled in school. Must be actively seeking employment. Session includes overview of no-cost assistance available, eligibility review, program application and next step instructions to enroll. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>NON-CUSTODIAL PARENT EMPLOYMENT PROGRAM (NCPEP) ORIENTATION WORKSHOP</b>	Having difficulty making child support payments? Support your family with a job you deserve! During this interactive workshop we will discuss how the program works, the benefits of going to work and how we can help you get there. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>ORIENTATION TO CAREERSOURCE BREVARD SERVICES and EMPLOYFLORIDA.COM</b>	Unemployed or looking for a better job, we can help! This workshop highlights programs and services that will assist you to successfully obtain employment. Learn how to navigate employflorida.com, the State's largest job board, job searching strategies, set up job alerts and, access labor market information and much more! <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>OVERVIEW OF VETERANS' SERVICES</b>	This presentation will include an overview of Veteran's services provided by Career Source Brevard Veterans program. <b>To attend at the career center most convenient for you, Register</b> <a href="#">HERE</a>
<b>PREPARING FOR THE INTERVIEW</b>	Focused on the importance of preparation and practice, this workshop is designed to reduce the anxiety and stress associated with the interview process. Understand how to be the most effective in a phone, virtual or in-person interview; how to target your answers to what an employer is asking and how to generate meaningful questions. Mastering these will separate you from other candidates! <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>PREPARING FOR THE JOB FAIR</b>	Learn how to get the most out of a job fair, practical resume & interviewing tips, marketing yourself to employers, how to dress for success, follow-up, and so much more! <b>Register</b> <a href="#">HERE</a> <b>For Live Palm Bay or Virtual attendance at the career center nearest you.</b>
<b>PREPARING VETERANS FOR THE INTERVIEW</b>	Hear from our Veteran staff on the importance of preparation and practice. This workshop is designed to reduce the anxiety and stress associated with the interview process. We will discuss how to articulate to civilian employers that you are <b>THE RIGHT PERSON</b> for the job. <b>To attend at the career center convenient for you, Register</b> <a href="#">HERE</a>
<b>READY TO WORK SOFT SKILLS</b>	Free training to find out what soft skills are and why Brevard County employers are looking for them. This training will give job seekers free access to the Florida Ready to Work website where one can earn two credentials. Job seekers can access the Essential Soft Skills courseware and assessments that measure foundational work habits and employability skills that employers commonly define essential. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>RESUME LAB</b>	Previous participation in the Resume Writing workshop is required to join the Resume Lab. This is a hands-on event to review, revise, and make recommendations on how your resume can be most effective and how to tailor it to specific job openings. <b>You MUST have a completed resume to attend.</b> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>RESUME WRITING</b>	Today's resumes need to be a commercial of your talents, not a list of job descriptions. Learn how to highlight your skills, knowledge, and abilities so employers notice them! Discover what Applicant Tracking Systems are and how to write effective cover letters. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>RISE/RE-ENTRY TO EMPLOYMENT</b>	The RISE workshop is designed to help establish career pathways for ex-offenders. Participating in RISE will help you learn how to market yourself, successfully participate in an interview, build a resume, discuss your background with employers, and more. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>SKILLUP WITH FREE ONLINE LEARNING</b>	Overview of Metrix Learning, which contains over 6,000 online courses that are FREE to CareerSource customers. Whether you are looking to brush up on skills or learn completely new ones, SkillUp has your class to enhance or enrich your employability! <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>SO, YOU WANT TO WORK FROM HOME</b>	The number of remote jobs posted has increased 600% in the last year! We will present the pros and cons of working from home and discuss where to find legitimate companies hiring remote employees. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>SUPER TUESDAY VIRTUAL JOB FAIR</b>	Join this monthly hiring event online for access to local employers for access to immediate work opportunities. Have your resume ready to upload! On-the-spot interview available! <b>Register</b> <a href="#">HERE</a>
<b>THE TOP 10 MOST SOUGHT-AFTER SKILLS BY EMPLOYERS</b>	Discover the 10 skills 95% of U.S. Employers are seeking in prospective employees. You might be surprised how many of them you already have. But if you don't, we will discuss where to get them <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>
<b>VETERAN'S RESUME CUSTOMIZING FOR CIVILIAN MANAGERS</b>	Are you a Veteran or Career Transitioning Military Member seeking an opportunity to improve your employability? This workshop is designed to translate your exceptional military skills into a highly effective civilian resume and learn key interview techniques. <b>To attend at the career center most convenient for you, Register</b> <a href="#">HERE</a>
<b>YOUR CAREER DESTINY</b>	Learn which jobs and careers are in high demand! Uncover the current wage range for jobs in Brevard County; how to locate training providers; and which occupations are best suited for your strengths and current abilities. <b>Titusville</b> <b>Register</b> <a href="#">HERE</a> <b>Rockledge</b> <b>Register</b> <a href="#">HERE</a> <b>Palm Bay</b> <b>Register</b> <a href="#">HERE</a>