

# Palm Bay Workshops for May 2024



Palm Bay Career Center  
5275 Babcock St NE  
Palm Bay Florida 32905  
321-504-7600

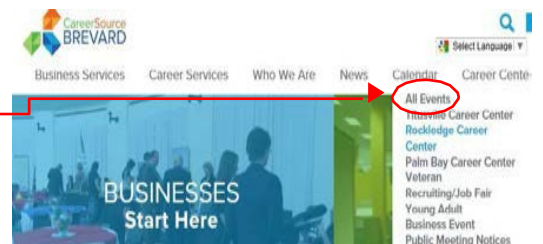
**Featured Event**  
**BACK TO WORK 50+ JOB FAIR**  
**May 16 @ 10:00am**

Monday	Tuesday	Wednesday	Thursday	Friday
29	30	May 1	2	3
		NextGen Info Session 4:00pm	Resume Writing 9:30am  Preparing for the Interview 3:00pm	
6	7	8	9	10
Orientation to CareerSource and Employ Florida 10:00am	Preparing for the Interview 9:30am  BACK TO WORK 50+ at CareerSource Brevard Intro Session 10:00am  Resume Writing 3:00pm	Ready to Works Soft Skills 9:30 am  Money Management 9:30am  BACK TO WORK 50+ at CareerSource Brevard Intro Session 10:00am  NextGen Info Session 4:00pm	Preparing for the Job Fair 10:00am  Job Search Strategies 11:00am  Mock Interview 3:00pm	
13	14	15	16	17
Orientation to CareerSource and Employ Florida 10:00am	Resume Writing 9:30am  Preparing for the Job Fair 10:00am  Preparing for the Interview 3:00 pm	How to Answer the Most Common Interview Questions 9:30am  <b>NEW!!!</b> Exploring a Career Change 3:00pm  NextGen Info Session 4:00pm	BACK TO WORK 50+ at CareerSource Brevard Job Fair 10:00am   Education and Training 3:00pm	
20	21	22	23	24
RISE Workshop 10:00am	Preparing for the Interview 9:30am  Resume Writing 3:00pm	Computer Basics I: Intro to Computers 10:00am  NextGen Info Session 4:00pm  Ready to Work Soft Skills 3:00pm	Computer Basics II; Intro to Emailing and the Internet 10:00am  Work for Yourself @50+ 10:00am	
27	28	29	30	31
ALL CENTERS CLOSED   Memorial DAY	Resume Writing 9:30 am  Preparing for the Interview 3:00 pm	Preparing for the Job Fair 10:00am  Mock Interview 3:00pm  NextGen Info Session 4:00pm	Education & Training Opportunities 9:30am  Preparing for the Job Fair 10:00am  Resume Writing 3:00pm	

**See other side for descriptions and links to register**

**HOW TO REGISTER:** A complete and account on [www.employflorida.com](http://www.employflorida.com) is required.

1. Log on to [careersourcebrevard.com](http://careersourcebrevard.com).
2. Scroll across the "Calendar" and choose "All Events"
3. Find your workshop
4. Follow the prompts to register
5. All workshops are in person and scheduled to begin on time.  
There will be no admittance 10 minutes after the start of the workshop.



**ASK THE RECRUITERS (Q&A Panel Discussion)** Don't miss an opportunity to hear from multi-industry employers and hiring managers as they provide information on their organizations, available job openings and events! Get inside information on interviewing techniques, resume best practices, effective career strategies. Ask questions and get real-time feedback!

Register [HERE](#)

**BACK TO WORK 50+ JOB FAIR** Meet with multi-industry employers that are actively hiring! On-the-Spot Interviews will be conducted.

Register [HERE](#)

**BACK TO WORK 50+ at CareerSource Brevard INTRO SESSION** This workshop provides jobseekers with a suite of tools and coaching resources to compete with confidence in today's job market. This popular and **FREE online program** starts with an Intro Session that will introduce you to a step-by-step process to look for and secure a quality job.

Call 855-850-2525 or register online [HERE](#)

**BEYOND the BUDGET:** Financial Strategies for Success. Need to get your finances in order? Here's your chance!

Palm Bay Register [HERE](#)

**COMMUNICATION and CONFLICT MANAGEMENT** Understanding your communication and conflict management styles is important to assist you in succeeding and collaborating in the workplace. Learn your styles, how to identify other's patterns and how to work with a diverse group of communication and conflict management behaviors. Titusville Register [HERE](#)

Register [HERE](#) Palm Bay Register [HERE](#)

**COMPUTER BASICS** Here is your chance to acquire basic computer knowledge. Join us for two separate Computer Basic workshops. Get acquainted with the mouse, monitor, computer, and keyboard. Get more proficient with emails, sending, receiving, username and passwords, and basic internet functions. Palm Bay Class 1 Register [HERE](#) Palm Bay Class 2 Register [HERE](#) Rockledge Class 1 Register [HERE](#) Rockledge Class 2 Register [HERE](#) Titusville Class 1 Register [HERE](#) Titusville Class 2 Register [HERE](#)

**EDUCATION & TRAINING OPPORTUNITIES** Brevard employers are hiring now! Learn how to get the free training and skills for "in-demand" occupations in Brevard County. Join us to discuss the necessary steps and preliminary qualifications for receiving grants, scholarships, career guidance and financial assistance through CareerSource Brevard.

Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**EXPLORING A CAREER CHANGE** Are you exploring new careers and thinking about transitioning? This workshop will discuss researching job options, transferable skills, resume and interviewing tips. Palm Bay Register [HERE](#)

**HOW TO ANSWER THE MOST COMMON INTERVIEW QUESTIONS** Is there a job interview question you aren't sure how to answer? Have you found yourself wondering, *what are they really asking me?* In this interactive workshop, we will discuss the most common job interview questions and the most effective ways to answer them. Titusville Register [HERE](#) Rockledge Register [HERE](#)

Palm Bay Register [HERE](#)

**HOW TO START YOUR OWN BUSINESS** Learn the Steps to successfully starting your own business. Titusville Register [HERE](#)

Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**JOB SEARCH STRATEGIES** Let us show how to effectively and successfully job search using Employ Florida, Indeed and other internet sites. Keywords on your Resume, Application Tracking Systems, and the importance of Cover Letters will be discussed as well as attending Job Fairs and Recruiting Events. Also, how to access Hot Jobs, and how to resourcefully use Employ Florida's Virtual Recruiter. Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**LEADERSHIP AND MENTORING SKILLS** These skills are on the Top 10 list of talents that employers look for. If you are looking to advance your career, demonstrating these skills is the first step to obtaining a supervisory or management role. Titusville Register [HERE](#)

Rockledge Register [HERE](#)

**LINKEDIN** More than 75% of employees obtain their employment through some element of networking. This workshop will focus on ways you can use LinkedIn to network, to research your industry, investigate a company, and learn about job openings. The workshop will discuss how to elevate your LinkedIn profile, methods on using LinkedIn as a job board and how a recruiter will use this site to find candidates. Titusville Register [HERE](#) Rockledge Register [HERE](#)

**MOCK INTERVIEW** Take advantage of this opportunity to shine and sharpen your skills for your next interview to land you your dream job. Dress for success and bring copies of your resume! Palm Bay Register [HERE](#)

**MONEY MANAGEMENT** Struggling to pay the bills? Can't cope on a limited budget? Trying to achieve financial stability? FREE workshop geared toward teaching you the basics. Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**NEXTGEN INFORMATION SESSION** For young adults ages 17-24 who have a high school diploma or equivalent and not enrolled in school. Must be actively seeking employment. Session includes overview of no-cost assistance available, eligibility review, program application and next step instructions to enroll. Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**NON-CUSTODIAL PARENT EMPLOYMENT PROGRAM (NCPEP) ORIENTATION WORKSHOP** Having difficulty making child support payments? Support your family with a job you deserve! During this interactive workshop we will discuss how the program works, the benefits of going to work and how we can help you get there. Titusville Register [HERE](#) Rockledge Register [HERE](#)

Palm Bay Register [HERE](#)

**ORIENTATION TO CAREERSOURCE BREVARD SERVICES and EMPLOYFLORIDA.COM** Unemployed or looking for a better job, we can help! This workshop highlights programs and services that will assist you to successfully obtain employment. Learn how to navigate employflorida.com, the State's largest job board, job searching strategies, set up job alerts and, access labor market information and much more! Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**OVERVIEW OF VETERANS' SERVICES** This presentation will include an overview of Veteran's services provided by Career Source Brevard Veterans program. **To attend at the career center most convenient for you, Register [HERE](#)**

**PREPARING FOR THE INTERVIEW** Focused on the importance of preparation and practice, this workshop is designed to reduce the anxiety and stress associated with the interview process. Understand how to be the most effective in a phone, virtual or in-person interview; how to target your answers to what an employer is asking and how to generate meaningful questions. Mastering these will separate you from other candidates! Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**PREPARING FOR THE JOB FAIR** Learn how to get the most out of a job fair, practical resume and interviewing tips, marketing yourself to employers, how to dress for success, follow-up, and so much more! Register [HERE](#) For Live Palm Bay or Virtual attendance at the career center nearest you.

**PREPARING VETERANS FOR THE INTERVIEW** Hear from our Veteran staff on the importance of preparation and practice. This workshop is designed to reduce the anxiety and stress associated with the interview process. We will discuss how to articulate to civilian employers that you are **THE RIGHT PERSON** for the job. **To attend at the career center convenient for you, Register [HERE](#)**

**READY TO WORK SOFT SKILLS** Free training to find out what soft skills are and why Brevard County employers are looking for them. This training will give job seekers free access to the Florida Ready to Work website where one can earn two credentials. Job seekers can access the Essential Soft Skills courseware and assessments that measure foundational work habits and employability skills that employers commonly define essential. Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**RESUME LAB** Previous participation in the Resume Writing workshop is required to join the Resume Lab. This is a hands-on event to review, revise, and make recommendations on how your resume can be most effective and how to tailor it to specific job openings. **You MUST have a completed resume to attend.** Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**RESUME WRITING** Today's resumes need to be a commercial of your talents, not a list of job descriptions. Learn how to highlight your skills, knowledge, and abilities so employers notice them! Discover what Applicant Tracking Systems are and how to write effective cover letters. Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**RISE/RE-ENTRY TO EMPLOYMENT** The RISE workshop is designed to help establish career pathways for ex-offenders. Participating in RISE will help you learn how to market yourself, successfully participate in an interview, build a resume, discuss your background with employers, and more. Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**SKILLUP WITH FREE ONLINE LEARNING** Overview of Metrix Learning, which contains over 7,000 online courses that are FREE to CareerSource customers. Whether you are looking to brush up on skills or learn completely new ones, SkillUp has your class to enhance or enrich your employability! Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**SO, YOU WANT TO WORK FROM HOME** The number of remote jobs posted has increased 600% in the last year! We will present the pros and cons of working from home and discuss where to find legitimate companies hiring remote employees. Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**SUPER TUESDAY VIRTUAL JOB FAIR** Join this hiring event online for access to local employers for access to immediate work opportunities. Have your resume ready to upload! On-the-spot interview available! Register [HERE](#)

**THE TOP 10 MOST SOUGHT-AFTER SKILLS BY EMPLOYERS** Discover the 10 skills 95% of U.S. Employers are seeking in prospective employees. You might be surprised how many of them you already have. But if you don't, we will discuss where to get them. Titusville Register [HERE](#) Rockledge Register [HERE](#) Palm Bay Register [HERE](#)

**VETERANS JOB FAIR** Open to the public and walk-ins are welcome. Multiple employers will be interviewing on the spot. Bring your resume and dress for success. Register [HERE](#)

**VETERAN'S RESUME CUSTOMIZING FOR CIVILIAN MANAGERS** Are you a Veteran or Career Transitioning Military Member seeking an opportunity to improve your employability? This workshop is designed to translate your exceptional military skills into a highly effective civilian resume and learn key interview techniques. **To attend at the career center most convenient for you, Register [HERE](#)**

**WORK FOR YOURSELF @50+** This is a hybrid workshop to help you gain the knowledge, support, and resources you need to make informed decisions about working for yourself and take the right first steps toward successful self-employment.